



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Mike Conger, P.E.  
President  
Brandon Baxter, P.E., PTOE  
Vice President  
Kevin Comstock  
Secretary-Treasurer  
John Hunter, P.E.  
Past President

**2015 TSITE SPRING BUSINESS MEETING MINUTES**  
**Meadowview Conference Resort & Convention Center**  
**Kingsport, TN - May 21, 2015**

President Mike Conger called the meeting to order at 11:22 a.m.

**Recognition of Past Presidents:** The following Past Presidents of the Tennessee Section that were in attendance were recognized:

Jason Carder 2013  
Kevin Cole 2009  
Mark Geldmeier 1992  
John Gould 1999  
Hollis Loveday 2000

Stephen Meyer 2008  
Cindy Pionke 2002  
Anthony Todd 2003  
John Hunter 2014

**Approval of Winter Meeting Minutes:** Cindy Pionke moved to approve; Stephen Meyer seconded. Motion carried.

**Officer's Reports:**

President (Mike Conger): Mike performed introductions to the meeting and a generous "thank you" to all who attended.

Vice-President (Brandon Baxter): Brandon provided a summary of upcoming TSITE meetings.

- Summer Meeting at Park Vista in Gatlinburg; July 29-31.
- Joint Meeting with TPWA in Chattanooga; Nov. 4-5.

Brandon also mentioned that ITE International was looking at other investment opportunities with the scholarship funds. ITE was reviewing how to invest the funds as a pool. We will provide more information as details become available.

Secretary-Treasurer (Kevin Comstock): Kevin presented the TSITE Financial report:

|                  |               |
|------------------|---------------|
| Previous Balance | \$15,206.61   |
| Income           | \$ 4,942.17   |
| Expenditures     | (\$ 8,458.42) |
| Ending Balance   | \$ 11,690.36  |

Scholarship Fund Balance as of (12/31/2014) as reported by Thomas Brahms of ITE International was \$35,361.71. Mr. Brahms has indicated that an updated fund balance should be available for the summer meeting due to transitions within ITE International.

Section Representatives (Amy Burch/Jonathan Cleghon): None present. Mike Conger did ask Hollis Loveday (Southern District VP) to speak about the SDITE Annual meeting in Biloxi and planning with regard to the 2016 SDITE meeting in Nashville.



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Hollis spoke of the great job the University of Tennessee Traffic Bowl team did in the Traffic Bowl contest in Biloxi. They came in a close second to the team from Auburn University.

Mr. Loveday discussed some of the initiatives of Southern District President Bill Seymour; P.E. and his vision to introduce an Ambassador Program at the SDITE annual meetings. The April SDITE meeting was the first year for the Ambassador Program and it was well received. He also talked about the need for performance measures. There are 12 performance measures currently be considered by SDITE board members focusing in key areas such as attendance, finance and training.

In closing, Mr. Loveday invited everyone to attend the 2016 SDITE Annual meeting in Nashville at the Downtown Sheraton. He encouraged TSITE members to assist the planning efforts and organization of the event by joining the LAC.

Affiliate Director (Tim Britt): Not present

### ***Committee Reports***

Audit: Chris Kirby reported that the previous audit was completed with nothing to report and that the 2015 audit would start at the summer meeting

Awards: John Hunter indicated that all awards for past service and acknowledgements would now take place at the summer meeting with the scholarship awards.

Career Development: Mike reported for Brian Haas that Brian had completed his review of the student chapter reports.

Legislative: Mike reported for Brad Waldschmidt that the "[Tennessee Freedom from Traffic Cameras Act](#)" Amendment was up in the TN legislature. TSITE had no specific issue except to amend the "6.0 second Yellow Clearance Interval". The TN section of Association of Civil Engineering Consultants informed TSITE they would not comment on the pending legislative action. Exceptions would include school zones and the "S" curves where technology was currently deployed.

The amendment was passed May 26, 2015 and was effective July 1, 2015.

The Federal Transportation Bill was set to expire on May 31, 2015. It was reported that Congress had passed a two-month extension leaving little to no time to develop a new long-term Transportation Bill before the end of fiscal 2015.

Nominations: No report.

Scholarship: It was reported that there were eight (8) scholarship applications this year. Scholarship awards were to be presented at the TSITE Summer meeting.



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Section Relations:

- Membership: Kevin spoke with Greg Dotson regarding syncing membership rosters with emails. Greg indicated that should be completed by June 3. In addition, he would look at the membership process to suggest refined levels of membership.
- Newsletter: The newsletter is to be published before the summer meeting. A report was provided based on the sub-section meetings that occur monthly in the Chattanooga, Knoxville, Memphis and Nashville areas. Volunteers for the coordinator in the Tri-cities area were sought.
- Social Media: TSITE has a facebook page but not a Twitter feed. It was noted that during the SDITE annual meeting that other state sections were “tweeting” update regarding the meeting. Kevin suggested that this should be considered prior to the next SDITE annual meeting in Nashville.
- Website: Luke Dixon was congratulated on the fine work he does on the TSITE webpage. Kevin suggested a mobile phone app for the 2016 SDITE annual meeting in Nashville should be considered.

Technical Report: It was reported that TSITE would continue to sponsor webinars for its membership. The next are to be held in June or July.

Scholarship Challenge (Traffic Bowl): The 2015 University of Tennessee Team place second in a close competition with the Universities of Auburn and Clemson with the results being determined by the final question. Congratulations to UT and their strong showing.

**2015 Meeting Schedule**

|                        |  |
|------------------------|--|
| Summer:                | July 29 – 31, Gatlinburg at the Park Vista                                   |
| Fall:                  | November 4-5, Chattanooga.<br>(Joint meeting with Tennessee Chapter of APWA) |
| ITE:                   | August 2-5, Hollywood, Florida   |
| ITE Technical Session: | October 26-29, Tucson AZ   |

Other meeting items discussed included:

- 2016 Meeting Locations – Winter meeting in Knoxville, Spring cancelled due to SDITE Meeting in Nashville on April 10-13, Summer meeting in Gatlinburg, TN & the Fall meeting in Jackson, TN

**Old Business Discussion Items**

Planning Status Update for the 2016 SDITE Meeting in Nashville:

During the SDITE meeting in Biloxi, TSITE had a table promoting the Nashville Meeting in 2016. An entertaining presentation was provided by TSITE members Greg Judy and Jeff Hammond at the SDITE awards banquet promoting that event. TSITE would like to offer many thanks to those who worked and participated in those efforts.



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**TSITE Strategic Planning Group:**

Mike Conger has forwarded a list of members for consideration for the Strategic Planning Group. The group will help define some of the activities the organization would like to undertake in the upcoming years. It reflects some of the vision provided by SDITE with SDITE 2020 Strategic Plan. That group should begin discussions soon.

**TSITE Leadership Development:**

TSITE has provided its Leadership program to 36 individuals thus far. Classes from 2011, 2012 and 2014 were well represented at the Spring Meeting. TSITE is considering offering the Class every two years due to the difficulty in identifying 12 new candidates each year.

***New Business***

**SDITE:**

Bill Seymour, P.E. current SDITE President has organized a special committee for the development of programs that help "[Teen Distracted Driving](#)". His initiative will be to work with local high schools and could involve partnering with other organizations such as law enforcement, insurance and other professional organizations.

**Dr. Shashi Nambisan, Ph.D., P.E. (University of Tennessee):** Dr. Nambisan offered his appreciation to those who have presented at the spring meeting. He has also requested suggestions from the group on new methods or technologies that could potentially be shared with the next generation of students.

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Website: <http://cee.utk.edu/people/people.php?id=shashi>

***Moved to adjourn***