



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Mike Conger, P.E.
President
Brandon Baxter, P.E., PTOE
Vice President
Kevin Comstock
Secretary-Treasurer
John Hunter, P.E.
Past President

2015 TSITE SUMMER BUSINESS MEETING MINUTES

Park Vista Hotel
Gatlinburg, TN – July 31, 2015

President Mike Conger called the meeting to order at 8.39 a.m.

Recognition of Past Presidents: The following Past Presidents of the Tennessee Section that were in attendance were recognized:

Steve Allen 2006
Jason Carder 2013
Alan Childers 1997
Kevin Cole 2009
Jeff Hammond 2005
John Hunter 2014
Greg Judy 2007
Chris Kirby 2010

Hollis Loveday 2000
Stephen Meyer 2008
William L. Moore Jr. 1976
Cindy Pionke 2002
Chris Rhodes 2011
Edward E. Watt 1983
John W. Van Winkle 1996

Approval of Spring Meeting Minutes: Steve Allen moved to approve; Bill Moore seconded. Motion carried.

Officer’s Reports:

President (Mike Conger): Mike performed introductions to the meeting and a generous “thank you” to all who attended. He also acknowledged current Vice President Brandon Baxter for his work on the great agenda and in putting the meeting together.

Vice-President (Brandon Baxter): Brandon thanked all the presenter, sponsors and exhibitors for making this a great meeting.

- Joint Meeting with TPWA in Chattanooga; Nov. 4-5.

TSITE will be partnering with TPWA and we need to provide some presenters. Anyone interested should contact Brandon Baxter by mid-September.

Secretary-Treasurer (Kevin Comstock): Kevin presented the TSITE Financial report:

Previous Balance	\$11,690.36
Income	\$ 5,152.27
Expenditures	(\$ 600.00)
Ending Balance	\$ 16,242.63

Scholarship Fund Balance as of (12/31/2014) as reported by Thomas Brahms of ITE International was \$35,361.71. Mr. Brahms has indicated that an updated fund balance was to be available for the summer meeting but had not been received to date.

**The most current fund balance was provided on Friday, August 7th and will be attached to these minutes.



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Mike Conger, P.E.
President
Brandon Baxter, P.E., PTOE
Vice President
Kevin Comstock
Secretary-Treasurer
John Hunter, P.E.
Past President

Section Representatives (Brad Waldschmidt/Amy Burch/Jonathan Cleghon): None present.

Affiliate Director (Tim Britt): Not present

Special Report:

SDITE President Bill Seymour: Mike recognized current Southern District ITE President Bill Seymour. Mr. Seymour indicated his ambitions to have 3 areas of emphasis with SDITE. They are:

1. The Ambassador Program – pairing a seasoned SDITE meeting attendee with some attending for the first time. The 2015 SDITE meeting in Biloxi had 47 first time attendees. Mr. Seymour felt the Ambassador Program went very well.
2. The Special Committee to address Teen Distracted Driving headed by Scott Walker and David Low.
3. He also addressed the implementation of Performance Measures in 12 key areas. These include attendance, membership, leadership training, reserve funds, student chapters and professional skills to name a few.

He closed by thanking TSITE in support of Southern District and looked forward to seeing us in Nashville.

Committee Reports

Audit: Chris Kirby reported that his audit was completed prior to the meeting with nothing to report.

Awards: John Hunter indicated that all awards for past service and acknowledgements had taken place the night before. The award winners were:

Jeff Hammond	Ed Watt Volunteer Distinguished Service Award
Chris Rhodes	Tennessee Section Outstanding Individual Award
Brian Haas	Jack B. Humphreys Young Member Award

Career Development: Brian Haas took a moment to congratulate the UT Student Chapter for its award. He also thanked all the liaisons that have worked and participated with each of the chapters across the state.

Legislative: Brad Waldschmidt was not present, but Mike Conger and the group shared some of the information on recent developments with the Federal Transportation Bill.

There is a new patch for MAP 21 through October and Congress is reviewing a new 6 year bill.

Nominations: Were addressed at last night's banquet.



Mike Conger, P.E.
 President
 Brandon Baxter, P.E., PTOE
 Vice President
 Kevin Comstock
 Secretary-Treasurer
 John Hunter, P.E.
 Past President

TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Scholarship: John Hunter confirmed that this year had 8 submittals and there were 5 scholarships, 3 student paper awards and the Student Chapter Award. Those went to:

Student Chapter	\$100	University of Tennessee
3rd Place Student Paper	\$100	Hyeonsup Lim – Grad Student UT
2nd Place Student Paper	\$250	Jianjiang Yang – Grad Student UT
1st Place Student Paper	\$500	Jun Liu – Grad Student UT

There was special cause for celebration in remembrance of Bill D. Kervin Jr. TSITE awarded the 1st Bill D. Kervin Jr. Scholarship. In attendance at the awards banquet were Kathy and Holli Kervin, Bill's wife and daughter.

Bill D. Kervin Jr. Scholarship	\$2,000	Ziwen Ling – Grad Student UT
William L. Moore Jr. Scholarship	\$2,000	Kwaku Boakye – Grad Student UT
John R. Harper Memorial Scholarship	\$2,000	Luis Taboada – Grad Student UT
T. Darcy Sullivan Scholarship	\$2,000	Hunter McCracken – Grad Stud. UT
TSITE Undergraduate Scholarship	\$2,000	Kristina King - UT

Section Relations:

- Membership: Kevin reported that Greg Dotson had provided an updated Membership list. The executive board would be reviewing it prior to the Fall Meeting.
- Newsletter: We anticipate getting the next newsletter out shortly after this meeting with photos of award winners, scholarship recipients and election results.

Technical Report: TSITE has recently (July 9th) completed its second webinar. It was reported that TSITE would likely schedule 1 to 2 more webinars for its membership this year

Scholarship Challenge (Traffic Bowl): No Report

2015 Meeting Schedule

Fall:	November 4-5, Chattanooga. (Joint meeting with Tennessee Chapter of APWA)
ITE Technical Session:	October 26-29, Tucson AZ
Winter 2016	TBD; Nashville (VU) possible shift to Cookeville (TTU)
Spring 2016	Canceled due to SDITE in Nashville
SDITE Annual	April 10-13, Nashville (Downtown Sheraton)

Mike opened the floor to discussion for the summer meeting next year. Did the Board want a shortened meeting? Did the Board want an alternate location such as West Tennessee. There was discussion that included two representatives from the Memphis area indicating a preference to continue the summer meeting in Gatlinburg for 2016. That decision was shared by the rest of the Board.

Summer 2016	July 13-15, Gatlinburg (Park Vista)
Fall 2016	Sept. Joint meeting with TAPA in Knoxville (Crown Plaza)



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

*Mike Conger, P.E.
President
Brandon Baxter, P.E., PTOE
Vice President
Kevin Comstock
Secretary-Treasurer
John Hunter, P.E.
Past President*

Old Business

Planning Status Update for the 2016 SDITE Meeting in Nashville:

The ABD party is going to be expensive. Food traditionally consumes 65 to 70% of the event budget. Most of the venues in Nashville are very expensive and the LAC is still working on those details. By all estimates attendance is expected to be higher than originally projected at nearly 425 attendees.

New Business

Election Results: Mike Conger announced that Jason Carder and Steve Meyer were the selected tellers for the vote count. They were selected on Thursday and provided the results prior to the Board Meeting.

Jason Carder announced that Brandon Baxter and Kevin Comstock were unanimously elected to President and Vice President respectively. Greg Dotson of Neel-Schafer will be the 2016 Secretary/Treasurer and Karen Anderson of Arcadis and Ben Ledsinger of SSR will be the new Section Representatives through 2017.

Mike requested a motion to destroy the ballots. Bill Moore made the motion and Brandon Baxter seconded. The motion passed.

TSITE Strategic Planning Group:

Mike Conger held the Strategic Planning Group meeting on Thursday. The meeting went very well and Mike thanked all who participated. That appreciation extended especially to Cindy Pionke who helped facilitate the meeting.

The group performed a SWOT exercise to strengths, weaknesses, opportunities and threats. The group identified five task areas to begin working on through subcommittees, Mike said he would poll each person to rank their preference 1-5 in terms of which subcommittee they would want to serve on. Mike and Cindy indicated there would be more to follow.

Mike called for a motion to adjourn. Bill Moore motioned with Steve Allen seconding.

Moved to adjourn



Mike Conger, P.E.
 President
 Brandon Baxter, P.E., PTOE
 Vice President
 Kevin Comstock
 Secretary-Treasurer
 John Hunter, P.E.
 Past President

TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Institute of Transportation Engineers - Section Scholarship Funds	
Statements of Financial Condition	
For the Period from December 31, 2014 to June 30, 2015	
	Tennessee
	Section
ASSETS	
Cash in Bank	\$ 50,438.81
Marketable Securities at Market	
Due from General Operations	
TOTAL ASSETS	\$ 50,438.81
LIABILITIES AND FUND BALANCE	
Liabilities	
Due to General Operations	\$ 15,077.10
Total Liabilities	\$ 15,077.10
Fund Balance	
Fund Balance January 1	\$ 35,361.71
Revenue-January 1 to June 30:	
Contributions	\$ 5,000.00
Interest	\$180.30
Realized Gain/Loss on Investments	(\$30.87)
Unrealized Gain/Loss on Investments	(\$181.89)
Total Revenue	\$ 4,967.54
Expense-January 1 to Decembe31:	
Scholarship Awards	
Bank Charges	\$34.07
Other	
Total Expense	\$ 34.07
Excess of Revenue (Expense)	\$ 4,933.47
Fund Balance	\$ 40,295.18
TOTAL LIABILITIES AND FUND BALANCE	\$ 55,372.28