



TURN SIGNALS
THE ORIGINAL
INSTANT MESSAGING

2018 TSITE ANNUAL REPORT

Tennessee Section ITE (TSITE)

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PRESIDENT'S MESSAGE



“Greetings from the Tennessee Section! As you will see, 2018 has been yet another awesome year for us! We’ve hosted a ton of awesome activities across the Volunteer State, and 2019 is guaranteed to be even better! So, if you ever need some unparalleled volunteerism, a few lively lessons in line dancing, or some of the best barbecue in the world, the Tennessee Section is ready to serve!”

Innovative Programming

Commitment to development of technical skills and abilities for all TSITE members, as well as the entire transportation community, continues to be a goal for the organization. This year TSITE was privileged to host a joint Leadership Training with the Alabama Section (ALSITE) over two (2) weekends. Nine (9) TSITE members attended the training and presented on their final group projects at the TSITE summer meeting in Gatlinburg, Tennessee.

Furthermore, TSITE sponsored three (3) webinars throughout the year in the Tri-Cities, Knoxville, Chattanooga, Nashville, and Memphis areas of the state.

- The ITE program entitled, “Reliability of Roadway Safety Management Methods: Opportunities to Enhance Traditional Methods”
- The ITE program entitled, “Traffic Calming - What Has Changed in the Last 20 Years”
- The ITE program entitled, “Extending the Applicability of ITE Trip Generation Beyond Urban and Suburban Sites”

Financial Strength

TSITE is in excellent fiscal shape. During the past few years, TSITE has continued to partner with several other organizations such as the Tennessee Chapter of ITS America (ITS-TN), the Tennessee Chapter of the American Planning Associations (TAPA), and the Tennessee Section of American Public Works Association (APWA). These partnerships have provided a windfall to TSITE and positioned us to undertake more fiscally responsible budgeting practices. We are currently in the process of developing a budget with a contingency fund, which already has been well received by the group.

Additionally, in early in 2018 TSITE received confirmation of officially becoming a non-profit organization as outlined under Section 501 (c) (3) of the Internal Revenue Code.

Organizational Stability

ITE International has implemented the ONE ITE Initiative which is meant to better communicate the benefits of being a member of ITE and improve coordination between and among Districts, Sections, and Chapters. As a part of this effort, ITE International redefined memberships and no longer use the affiliate designation for some members.

Affiliate members have been an integral part of TSITE for many years, and they provide a great benefit to all members. Moving forward, TSITE would like to ensure that this continues, and is working to incorporate the ONE ITE initiative s seamlessly as possible.

In September 2018, all members of TSITE were asked their opinions regarding the affiliate changes through a survey. The results revealed that the ONE ITE initiative would not affect TSITE as much as other sections. In preparation for membership adjustments, the TSITE Board has decided to implement member and non-member meeting prices, similar to other industry organizations. Individuals that wish to participate in meetings but not become a full member will pay a slightly higher price. TSITE feels that this approach will allow all meetings and activities to remain inclusive and diverse.

Community Outreach

TSITE has been active in engaging communities across Tennessee. For instance, TSITE members who are Tennessee Department of Transportation (TDOT) employees have hosted students from middle and high schools at TDOT facilities and developed transportation-related activities in which they have participated. 2018 TSITE President Greg Dotson and 2019 Secretary-Treasurer Stephen Edwards currently serve on the West TN STEM Steering Committee. Both Greg and Stephen also assisted the University of Memphis and Shelby County Schools in developing a T-STEM Academy in Memphis also known by locals as Memphis East. This is one of the first institutions of its kind in the U.S. to be offered to high school students. The students enrolled at Memphis East have a curriculum that is geared toward careers in transportation.

OFFICERS FOR 2018

TSITE maintained a full roster of Executive Board members during 2018. The TSITE Executive Board governs the annual and special activities of TSITE as established in the TSITE Operations Manual and Bylaws and is responsible for reviewing and approving changes to the TSITE Operations Manual and/or Bylaws. The Executive Board members for 2018 are shown below.

President

Greg Dotson, PE

Vice President

Amy Burch, PE

Secretary/Treasurer

Nathan Vatter, PE

Immediate Past President

Kevin Comstock

Section Rep (17-18)

Chris Kirby, PE

Section Rep (18-19)

Terrance Hill, PE

Section Rep (18-19)

Lauren Gaines, PE

Affiliate Director

Tim Britt



TSITE has nine (9) active committees with duties and responsibilities to support the Executive Board and/or provide services to the TSITE membership. Each committee and the chair of that committee are shown below.

Audit	Kevin Cole, PE
Awards	Kevin Comstock
Career Development	Brian Haas, PE
Legislative	Michelle Nickerson, PE
Nominations	Kevin Comstock
Scholarship	Kevin Comstock
Section Relations	Nermine Nashed
Technical	Luke Dixon, PE
Traffic Bowl	Greg Judy, PE

MEMBERSHIP

Membership in the Tennessee Section continues to exceed 300 persons representing various occupational sectors including public, private, academic, student, and retired members. Table 1 below shows a tabulation of TSITE member types and totals.

Table 1: TSITE Membership Numbers and Fees

Membership Level	Members	Dues
Member	196	\$25
Student	39	\$0
Fellow	33	\$25
Institute Affiliates	15	\$25
Affiliates	19	\$25
TOTALS	305	

FINANCIAL STATEMENT

TSITE manages its finances in two (2) separate accounts:

- Checking Account
 - Covers operational costs
- Scholarship Fund
 - Managed by International ITE, where proceeds to and distribution of student scholarships are managed

For U.S. entities, does your district have a Federal Employer Identification Number?

Yes No FEIN # - 33-1015132

Table 2 below presents a summary of the 2018 TSITE income and expenses related to Section operations and activities.

TABLE 2		
2018 TSITE OPERATIONAL SUMMARY		
Beginning Balance (as of January 1, 2018)		\$ 25,955.62
Income Summary:		
ITE Membership Dues	\$ 1,878.63	
Meeting Receipts	\$38,304.03	
Sponsorship Income	\$ 1,194.48	
SDITE Traffic Bowl Reimbursement	\$ 750.00	
Other (Sponsorships or Job Postings)	\$ 1,904.89	
Total Income:	\$44,032.03	
Expenditures Summary:		
Meeting Expenditures	\$30,422.11	
ITE TN Scholarship Fund	\$14,100.00	
TSITE Member Awards	\$ 370.87	
TSITE Sponsored Webinars	\$ 941.00	
TSITE Traffic Bowl	\$ 650.00	
SDITE Traffic Bowl	\$ 1,835.97	
Website Design/Hosting	\$ 89.95	
Student Paper & Chapter Awards	\$ 1,000.00	
Deposits for 2020 Summer Meeting	\$ 500.00	
Misc. (printing, supplies, speaker gifts etc.)	\$ 319.34	
Total Expenditures:	\$ 50,229.24	
Ending Balance (as of December 31, 2018)		\$ 19,758.41

TSITE has also invested money with ITE International for the operations of our Scholarship program. Through the generosity of our membership, our scholarship fund matched last year's amount of \$7,100.00 TSITE awarded \$7,000.00 this year in scholarships.

The beginning scholarship balance on January 1, 2018 was: \$ 33,397.45

The scholarship fund balance as of September 30, 2018 is: \$ 41,640.74

Do you reimburse committee chairs for travel and expenses?

Yes No

No expenses were paid to committee chairs this year.

Was there a change in the Section Bylaws during this reporting period?

Yes No

TSITE voted overwhelmingly to have a Section Administrator effective in Fiscal Year 2019. With 96% of the vote, members indicated the need for that position. Changes in the section Bylaws and Operational Manual took place to incorporate this position.

MEETINGS & TECHNICAL ACTIVITIES

TSITE's four (4) quarterly meetings are a staple of our membership's technical activity. In addition, the four (4) "local chapters" in the state (Memphis, Nashville, Chattanooga, and Knoxville) hold monthly breakfast or lunch gatherings.

2018 Winter Meeting and Traffic Bowl



The first meeting for 2018 was hosted by the University of Tennessee in Knoxville at the UT Conference Center in Knoxville, Tennessee. The following topics were discussed during the technical sessions:

- Complete Streets
- Tennessee's ITS Infrastructure
- How Knoxville is Preparing for the Transportation of Tomorrow?
- Parking Management & Multimodal Strategies



During the Winter Meeting, TSITE hosted the annual traffic bowl. The University of Tennessee and the

University of Memphis battled it out. After a hard-fought battle ending in an upset during final jeopardy, THE UNIVERSITY OF MEMPHIS took home the crown and represented TSITE at the Southern District annual meeting in Mobile, Alabama in April. The photograph above shows the winning team members from the University of Memphis.

2018 Spring Meeting

The spring meeting was held on Tuesday, May 22nd at the Edney Innovation Center in Chattanooga, Tennessee. The technical presentations were themed around technology and innovation and discussed the following topics:

- Smart Cities and Transportation
- Hytch Ridesharing
- Chattanooga's Innovation District

The meeting culminated in a tour of the Edney Innovation Center, which is the front door to Chattanooga's Innovation District and serves as a catalyst for the local entrepreneurial ecosystem.



2018 Summer Meeting with Scholarship Benefit

Approximately 95 professionals were in attendance plus several spouses, guests, and additional family members. TSITE's summer meeting is always the biggest meeting each year and includes a Wednesday night social for members and families. The final hoorah is held on Thursday night each year and includes an annual Awards Banquet and Scholarship Auction.

TSITE raised \$7,160 for the scholarship fund during the Scholarship Benefit at the Summer Meeting in Gatlinburg, Tennessee. This money was raised from a combination of the live auction that is hosted annually and the John Harper Memorial Scholarship Fund annual golf tournament. TSITE was able to award \$6,800 in scholarship checks to the following five university students this year:

- John R. Harper Memorial Scholarship - ***Zhihua Zhang (University of TN, Knoxville)***
- William L. (Bill) Moore, Jr. Scholarship Award - ***Alexandra Marie Bogg (University of TN, Knoxville)***
- T. Darcy Sullivan Scholarship Award - ***Behram Wali (University of TN, Knoxville)***
- Bill D. Kervin, Jr. Scholarship Award - ***Tinotenda Jonga (TN State University)***
- Tennessee Section Undergraduate Scholarship Award - ***John Zacher (University of Memphis)***

Finally, the presentations for the annual summer meeting focused on a variety of topics, such as large projects underway/completed across the state, student paper award recipient presentations, presentations from the ALSITE/TSITE Leadership class participants, and ending presentation from the president himself, Mr. Greg Dotson on the "2018 Bike Tape Measure Tour of the Netherlands".

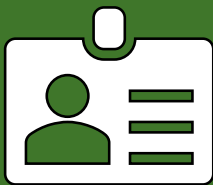
2018 Fall Meeting

The fall meeting was held in Franklin, Tennessee just south of Nashville at the Drury Plaza Hotel. Approximately 54 people were in attendance and the technical sessions covered a wide range of topics from traffic to multimodal to effective communication. The following technical sessions were available at the meeting:

- Tennessee Traffic Signal Users Group
- TDOT's Multimodal Guidance
- Rural ITS/Freeway Management
- Effective Communications Class presented by TSITE's Train-the-Trainer Delegates

TSITE's Technical Outreach Activities

TSITE continued to assist the Transportation - Science, Technology, Engineering, and Math (T-STEM) Academy with the Shelby County School System (Memphis, TN) at East High School. TSITE members Greg Dotson, Stephen Edwards and Dr. Lipinski continue to serve on the school's steering committee to refine the curriculum. Greg Dotson also spoke to students at Bluff City High School in Memphis, Tennessee and introduced them to many careers that revolve around transportation and engineering.



LEGISLATIVE & ADVOCACY ACTIVITIES

The TSITE Legislative Committee is responsible for reviewing the Tennessee State House and Senate Transportation Committee and Subcommittee calendars and providing reports to our membership at our TSITE meetings. These reports can include the State Legislature's current activity especially the pending bills that pertain to transportation-related issues that affect TSITE.

While there were not any major changes in the Tennessee laws from a transportation perspective, there were some changes on the national level that went into effect at the beginning of 2018. The Tax Cuts and Jobs Act (HR 1) was passed at the end of 2017 and had a tremendous effect on engineering firms. The original version of the bill did not allow engineering passthrough firms to take advantage of the 20 percent tax deduction that was allowed for non-engineering firms. However, with a huge lobbying effort by ACEC, the final version of the legislation allows engineering firms to utilize the 20 percent tax deduction like other industries.

STUDENT MEMBER ACTIVITIES

University of Tennessee at Knoxville

Over the last year, the University of Tennessee's Institute of Transportation Engineers Student Chapter hosted several meetings with the maximum attendance being over 30 students and faculty members. UTK won the TSITE Student Chapter award at the TSITE Summer Meeting in Gatlinburg, TN.

University of Memphis

The University of Memphis' Institute of Transportation Engineers Student Chapter also hosted several meetings throughout the year. The U of M won the TSITE Traffic Bowl that was held at the Winter Meeting in Knoxville, TN. They continued their K-12 outreach, which included the support of the annual transportation activity with the Campus School (elementary), the Choosing Transportation Summit (served as mentors to high school students), the summer Transportation Academy (high school), and hosting the Transportation Challenge for EDAY.

The other student chapters (Tennessee Technological University, Tennessee State University, Vanderbilt University) did not report any activities for 2018.

OTHER ACTIVITIES

TSITE Honoree at SDITE

Cindy Pionke, the Strategic Facilities Engineer & ADA 504 Coordinator for Knox County's Human Resources, was elected as the Secretary/Treasurer of SDITE.

Other Members Activities

TSITE was proud to have Dyan Damron, Traffic Engineering and Planning Manager at Volkert, represent the Tennessee Section in the Class of 2018 *Leadership*ITE. We are also proud to have Kenneth Perkins, Transportation Engineer at Volkert, who was selected in 2018 to represent TSITE in the 2019 *Leadership*ITE Class.

2018 was an exceptional year and because of some very exceptional students and members, the Tennessee Section of ITE will remain a strong, well-organized, and financially viable organization well into the future.

Best Regards!



2018 TSITE President