



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Greg Dotson, P.E.
President
Amy Burch, P.E.
Vice President
Nathan Vatter, P.E.
Secretary-Treasurer
Kevin Comstock
Past President

2018 TSITE WINTER BUSINESS MEETING Minutes

February 27, 2018

UT Conference Center

Call to Order

President Greg Dotson called the meeting to order at 1:08 pm.

Recognition of Past Presidents: The following past presidents of the Tennessee Section that were in attendance were recognized:

Steve Allen	2006
Brandon Baxter	2016
Jason Carder	2013
Alan Childers	1997
Kevin Cole	2009
Mike Conger	2015
Greg Judy	2007
Chris Kirby	2010
Hollis Loveday	2000
Cindy Pionke	2002
Chris Rhodes	2011

Approval of Winter Executive Board Meeting Minutes: Cindy Pionke moved to approve; Tim Elsea seconded. Motion Carried.

Officer's Reports

- **President – Greg Dotson**
 - Welcomed everyone to the TSITE Winter Meeting and a special thank you to Vice President, Amy Burch
 - Spring Meeting will be held in Chattanooga on May 22nd
 - Summer Meeting will be at the Park Vista with the date to be announced
- **Vice-President – Amy Burch**
 - Gave a special thank you to the group for attending
 - Spring Meeting will be held in Chattanooga on May 22nd
 - There are 78 TSITE members in attendance
- **Secretary/Treasurer's Financial and Scholarship Report – Nathan Vatter**
 - Nathan Vatter presented the TSITE Financial Report:



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Previous Balance: Dec 5 th	26,078.69
Income	552.97
<u>Expenditures</u>	<u>7,619.46</u>
Ending Balance	19,012.20

- Scholarship as of Dec 31, 2017, \$33,397.45 with a pending deposit of \$7,000.00
- **Section Representative's Report – Chris Kirby, Lauren Gaines, and Terrance Hill**
 - **Chris Kirby:** Would like members to get involved with the plan. The plan is to bring Southern District to the Sections and would like members to please ask the Southern District for any help, if needed.
 - Southern District Leadership Training for Tennessee and Alabama was combined last year, and finished up in Nashville. A special thank you to all that volunteered and the students.
 - Nermine Nashed received a special thank you from Scott Walker for all of her work with social media. TSITE is trying to get more involved in social media.
 - PDHs: Keeping the current process of sign in sheet with the format and certificate. Trying to standardize this process, and will communicate with the TSITE Sections
 - Cindy Pionke is running for SDITE Secretary/Treasurer
 - **Hollis Loveday:** International Members should have received a survey monkey from Scott Walker to vote. Please check your junk mail if you did not receive it.
 - **Terrance Hill:** 2018 SDITE ITE Meeting in Mobile, AL on April 8-11 Registration begins March 2nd. There will be technical programs, breakfast and lunch, multiple registration options, golf tournament, and two technical tours (Wallace Tunnel and the Port). Please go to the website for additional information
 - **Lauren Gaines:** Four of the nine SD Sections have affiliates. There is a push from International to standardize all of the sections. There will be more information after the SD Meeting.
- **Affiliate Director's Report - Tim Britt**
 - Thank all of the sponsors for supporting the Traffic Bowl.
 - KCI Technologies – Bob Murphy
 - Mattern and Craig – Jason Carder
 - Wavetronix – Dan Vincent
 - MarrTraffic- Murray Allen
 - Arcadis – Karen Trowell
 - Kimley-Horn – Chris Rhodes
 - Temple – Tim Britt
 - TDOT – Steve Allen
 - Neel Schaffer – Greg Dotson
 - Cannon & Cannon – Brian Haas
 - Sponsorships are requested twice a year and please see him with any questions



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Committee Reports

- **Audit (Kevin Cole)**
 - Coordinated with Nathan and the books are in good standing
- **Awards (Kevin Comstock)**
 - Kevin is working on the nominations and committee with awards and scholarships
- **Nominations (Kevin Comstock)**
 - NA
- **Scholarships (Kevin Comstock)**
 - NA
- **Career Development (Brian Haas)**
 - Brian Haas discussed the deadline for student reports and technical papers. There are currently eight papers, and would like volunteers to evaluate them.
- **Legislative (Michelle Nickerson)**
 - Not in attendance
- **Section Relations (Steve Allen)** - Steve gave an update on activities across the sections
 - **Tri-Cities: Jason Carder**

The last meeting was in July of 2017. Jason's goal is to have quarterly meetings in 2018. Not scheduled yet.
 - **Knoxville: Cindy Pionke**

They gathered on Thursday, October 26, 2017 - an opportunity to talk about transportation issues.

They gathered on Friday December 1, 2017, Ellen Zavisca of the Knoxville Area TPO did speak about the bicycle and pedestrian crash map that has been recently posted on the TPO website.

On Thursday February 1, 2018 Knoxville Area of TSITE and the Knoxville Chapter of TAPA gathered for their lunch meeting. Brian Shamburger and Alisha Eley (of Kimley-Horn and Associates) presented on the topic entitled "Creating More Accessible Communities: Knox County's Plan for the Future."

They gathered for breakfast and fellowship on Thursday February 22, 2018, to discuss Traffic Impact Studies.

They will be gathering on Thursday March 22, 2018 for a lunch meeting to discuss traffic impact studies.



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- **Chattanooga: Karen Trowell:**

The TSITE Chattanooga Branch is attempting to try something new this year and move their meetings around the Chattanooga area to attract other members.

They met on Friday, October 13, 2017 in an outdoor luncheon with 11 members present.

On Friday, November 10, 2017, 18 members met and discussed local transportation projects in the area.

Both meetings for December 8, 2017, and January 12, 2018, were canceled due to weather issues and scheduling conflicts.

They are back on their regular monthly schedule on the 2nd Friday of the month starting February.

- **Nashville: Najmeh Jami**

TSITE members of Middle Tennessee are having their monthly meetings and breakfasts on the last Wednesday of the month regularly. The meeting tomorrow will not be at Shoney's. They are meeting at the Frothy Monkey.

- **Memphis: Greg Dotson / Peter Kaufmann**

Peter Kaufmann with Barge Design has been actively engaging the Memphis Area ITE members and students in an effort to restart their monthly meetings. Right now they are looking at the 2nd Thursdays of each month; they started on February 8, 2018.

- **Technical (Luke Dixon)**

- Webinars were on Dec 6th: Connected Vehicles, Smarter Cities & Modern Signal Timing
- March 27th is the upcoming webinar: Reliability of Roadway Safety Management Methods

- **Traffic Bowl (Greg Judy)**

- No comments

2018-2019 Meeting Schedules

2018 Spring: Date May 22nd, Chattanooga
2018 Summer: July 25-27, Park Vista, Gatlinburg
2018 Fall: Date TBD, Nashville/Clarksville



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2018 SDITE: April 8-11, Mobile, Alabama
2018 ITE: August 20-23, Minneapolis, MN
2019 Winter: Date TBD, Nashville (TSU Host)
2019 Spring: Date TBD, (during Memphis in May Festival)

Old Business

none

New Business

- **Young Member initiatives – Lauren Gaines**
 - Lauren is working with ITE and other professional organizations to grow TSITE and add more young members
 - If you have a young member interested in volunteering, please send their email address to Lauren at Lauren.Gaines@bargedesign.com
 - Several of the young members in different Professional Organizations meet every May for a corn hole tournament and the group is looking for similar activities in other major cities.
- **TSITE Administrator Position – TSITE Board**
 - The board voted at the 2017 Summer Meeting on the Administrator Position. This position is appointed by the board to help take the load off of the Secretary/Treasurer, and to have transition consistency with TSITE Office Positions.
- **T-STEM Initiatives in Tennessee and beyond – Greg Dotson**
 - Dr. Ivy spoke on the initiatives throughout the South East. She oversees the South East Transportation Workforce Development, and was instrumental in establishing the T-STEM process which is geared toward transportation at East High School in Memphis.
 - If this is something of interest, she is a valuable resource. Please share with your colleagues.
- **SDITE Leadership Academy – Chris Kirby**
 - Spoke on earlier
- **ITS TN Scholarship – David McGill**
 - Applications are on the registration table
- **Engineering Excellence Award - Angie Cannon**
 - 50th Anniversary
 - 2018 Engineering Excellence Awards (EEA): America Council Engineering Companies (ACEC) TN's Engineering Excellence Awards event offers statewide recognition of innovative contributions to the community and industry. EEA showcases firm expertise at the annual Gala. This year the Golden Gala that not only



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rewards outstanding engineering efforts, but also celebrates 50 years of organizational accomplishments. Therefore, the goal is to exceed 50 submissions to honor ACEC TN's 50th anniversary. Small and large sub-categories have been added to each of the 11 original categories; total project costs exceeding \$2.5M will be judged in the large sub-category and anything under \$2.5M will be judged in the small sub-category. They are also providing a promotion for multiple entries. Upon submitting the initial entry application online and paying the entry fee, the entrant will receive 25% off every additional project entered into the competition.

- Online Entry Submission Steps to Completion:
 - Complete online initial entry application and pay entry fee online by June 15, 2018. You may start, save, and continue projects at any point in the process.
 - Complete submission including a physical panel delivered to ACEC HQ by August 3, 2018.
 - Register to attend our EEA Gala & 50th Anniversary Celebration in Nashville, TN on October 26, 2018. Local and state cannot submit unless you worked with a consultant you encourage them to do it.
- EEA Eligibility:
 - All engineering and surveying firms in Tennessee are eligible to nominate a project for award consideration. Eligible projects may be located anywhere worldwide provided they are managed by a Tennessee firm. All engineers are encouraged to participate; the competition is not limited to ACEC member firms.
 - Please Note: Projects entered in the Tennessee EEA competition must be substantially complete and ready for use between November 1st - July 31st

Call to Adjourn: President Greg Dotson asked for a motioned to adjourn. Brandon Baxter motioned. Tim Elsea seconded. Motion Carried at 1:47 pm.