2019 TSITE Board Meeting Minutes
December 13, 2018
Location: Barge Design, 615 3rd Avenue S, Suite 700, Nashville, TN

Call to Order
President, Amy Burch called the meeting to order at 9:16 am

Attendees Present:
Past President, Greg Dotson
President, Amy Burch
Vice President, Nathan Vatter
Secretary – Treasurer, Stephen Edwards
TN Section Representative, Steve Bryan
TN Section Representative, Terrance Hill
TN Section Representative, Lauren Gaines
Affiliate Director, Tim Britt

Approval of 2018 Fall Business Meeting Minutes: Greg Dotson moved to approve; Tim Britt seconded. Motion Carried.

Officers Reports
Past President’s (Greg Dotson)
- Greg stated that it has been a pleasure serving as the President and with the board.
- Looking forward to including the Administrator position in Operating Manual and improvements
TSITE’s involvement with STEM activities in Tennessee.

President’s Report (Amy Burch)
- Continuing work on nonprofit status will submit Financial Report after close of year.
- Continue STEM support for activities throughout the state.
- Thanked Board for work last year and welcomed new Section Representative and Secretary/Treasurer.

TSITE: ADVANCING TRANSPORTATION IN TENNESSEE
registration.
- 2019 SDITE Meeting in Arlington, VA
  - Discussion of cost and locations
  - Golf Tournament at Top Golf
  - International ITE Open House
- International ITE wants to begin hosting International Meetings with District Meetings.
  - 2020 ITE/SDITE Meeting in New Orleans in August.

TN Section Representative’s Report (Lauren Gaines)
- Discussion of 2019 TSITE Spring meeting dates
  - ASHEE Meeting in Nashville May 8-12
- Provide Save the Date for Student Leadership Summit at Clemson to Brian Haas.
  - Approved $200 reimbursements for student travel to the Summit.
- Discussion of rising balance in Scholarship fund and raising the Scholarship amounts to $2000.

Affiliate Director’s Report (Tim Britt)
- Discussion of changes to Affiliate Membership and possible cost for Affiliates to participate in ITE.
- Conversation regarding separate meeting registration cost for International Members and Non-Members.
- Discussion of Annual Sponsorship program
  - Sponsorship funding at the beginning of the year will help with budgeting and planning throughout the year.
  - Sponsorship tiers and benefits

Committee Reports
Audit (Kevin Cole) Not Present

Awards (Greg Dotson) - No Report

Nominations (Greg Dotson) - No Report

Scholarships (Greg Dotson) - No Report

Career Development (Brian Haas) Not Present

Legislative (Michelle Nickerson) Not Present

TSITE: ADVANCING TRANSPORTATION IN TENNESSEE
• Budget Items
  o Insurance
  o Stipends for Travel (Section Reps)
  o Speaker Gifts
  o Meetings
  o Webinars
  o Website
  o Student Travel for meetings
  o Student Paper Winners
  o Awards

New Business
• ONE ITE
• Nashville Chapter Meetings & Costs, how to handle money taken in from meetings.
• Lower meeting costs for retirees?
• Lifetime Member Nominations?
• Update Mail Chimp Email List & Affiliate Dues Reminder
• Other Items?

Call to Adjourn
Amy Burch asked for a motion to adjourn the meeting. Terrence Hill motioned to adjourn. Nathan Vatter seconded. The Motion carried and the meeting adjourned at 1:52 PM.