



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Amy Burch, P.E.
President
Nathan Vatter, P.E.
Vice President
Stephen Edwards, P.E.
Secretary-Treasurer
Greg Dotson, P.E.
Past President

2019 TSITE Board Meeting Minutes

December 13, 2018

Location: Barge Design, 615 3rd Avenue S, Suite 700, Nashville, TN

Call to Order

President, Amy Burch called the meeting to order at 9:16 am

Attendees Present:

Past President, Greg Dotson
President, Amy Burch
Vice President, Nathan Vatter
Secretary – Treasurer, Stephen Edwards
TN Section Representative, Steve Bryan
TN Section Representative, Terrance Hill
TN Section Representative, Lauren Gaines
Affiliate Director, Tim Britt

Approval of 2018 Fall Business Meeting Minutes: Greg Dotson moved to approve; Tim Britt seconded.
Motion Carried.

Officers Reports

Past President's (Greg Dotson)

- Greg stated that it has been a pleasure serving as the President and with the board.
- Looking forward to including the Administrator position in Operating Manual and improvements TSITE's involvement with STEM activities in Tennessee.

President's Report (Amy Burch)

- Continuing work on nonprofit status will submit Financial Report after close of year.
- Continue STEM support for activities throughout the state.
- Thanked Board for work last year and welcomed new Section Representative and Secretary/Treasurer.



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Amy Burch, P.E.
President
Nathan Vatter, P.E.
Vice President
Stephen Edwards, P.E.
Secretary-Treasurer
Greg Dotson, P.E.
Past President

registration.

- 2019 SDITE Meeting in Arlington, VA
 - Discussion of cost and locations
 - Golf Tournament at Top Golf
 - International ITE Open House
- International ITE wants to begin hosting International Meetings with District Meetings.
 - 2020 ITE/SDITE Meeting in New Orleans in August.

TN Section Representative's Report (Lauren Gaines)

- Discussion of 2019 TSITE Spring meeting dates
 - ASHEE Meeting in Nashville May 8-12
- Provide Save the Date for Student Leadership Summit at Clemson to Brian Haas.
 - Approved \$200 reimbursements for student travel to the Summit.
- Discussion of rising balance in Scholarship fund and raising the Scholarship amounts to \$2000.

Affiliate Director's Report (Tim Britt)

- Discussion of changes to Affiliate Membership and possible cost for Affiliates to participate in ITE.
- Conversation regarding separate meeting registration cost for International Members and Non-Members.
- Discussion of Annual Sponsorship program
 - Sponsorship funding at the beginning of the year will help with budgeting and planning throughout the year.
 - Sponsorship tiers and benefits

Committee Reports

Audit (Kevin Cole) Not Present

Awards (Greg Dotson) - No Report

Nominations (Greg Dotson) - No Report

Scholarships (Greg Dotson) - No Report

Career Development (Brian Haas) Not Present

Legislative (Michelle Nickerson) Not Present



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Amy Burch, P.E.
President
Nathan Vatter, P.E.
Vice President
Stephen Edwards, P.E.
Secretary-Treasurer
Greg Dotson, P.E.
Past President

- Budget Items
 - Insurance
 - Stipends for Travel (Section Reps)
 - Speaker Gifts
 - Meetings
 - Webinars
 - Website
 - Student Travel for meetings
 - Student Paper Winners
 - Awards

New Business

- ONE ITE
- Nashville Chapter Meetings & Costs, how to handle money taken in from meetings.
- Lower meeting costs for retirees?
- Lifetime Member Nominations?
- Update Mail Chimp Email List & Affiliate Dues Reminder
- Other Items?

Call to Adjourn

Amy Burch asked for a motion to adjourn the meeting. Terrence Hill motioned to adjourn. Nathan Vatter seconded. The Motion carried and the meeting adjourned at 1:52 PM.