



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Nathan Vatter, P.E.
President
Stephen Edwards, P.E.
Vice President
Luke Dixon, P.E., PTOE
Secretary-Treasurer
Amy Burch, P.E.
Past President

Tennessee Section of ITE
2020 Spring Business Meeting Minutes
Tuesday, May 19, 2020
Virtual Meeting – Microsoft Teams

Call Meeting to Order

Called to order at 12:45

15 Past Presidents

1997 Alan L. Childers
1999 John F. Gould
2002 Cindy Pionke
2006 Steve Allen
2007 Greg Judy
2009 Kevin Cole
2010 Chris Kirby
2011 Chris Rhodes
2012 Steve Bryan
2013 Jason Carder
2015 Mike Conger
2016 Brandon Baxter
2017 Kevin Comstock
2018 Greg Dotson
2019 Amy Burch

Recognition of Past Presidents

Vote to approve Winter Executive Board Meeting Minutes

Nathan Vatter requested a motion to approve Winter Meeting Minutes: Steve Allen moved to approve; Amy Burch seconded, motion carried.

Officers Report

- President's Report (Nathan Vatter)
Nathan welcomed the group and thanked them for attending and thanked Stephen for putting together a great meeting, also a special thanks for all our 2020 Sponsors.
- Vice-President's Report (Stephen Edwards)
Stephen deferred his report to the meeting schedule discussion.
- Secretary-Treasurer Report (Luke Dixon)



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We have had a great turn out for our first virtual meeting. I have been watching the meeting participants in Microsoft teams and it looks like the attendance peaked at 126 individuals for today's meeting.

- TN Section Representative's Report (Steve Bryan & Zane Pannell)

Zane shared brief report

- Section Administrator's Report (Brandon Baxter)
We are in a good position financially, we were able to back out of the spring meeting hotel contract without penalty. We were also able to back out of the summer meeting without financial penalty.

Committee Reports

- Audit (Kevin Cole)
Kevin reported that everything looks good, he has reviewed the financials through February.
- Awards (Amy Burch)
We have reviewed the student's PSA contest.
- Nominations (Amy Burch)
The nominations committee met late last week via video call to nominate officers for next year. We are planning to have elections as usual in June. Thank you everyone for participating.
- Scholarship (Amy Burch)
We received 13 student scholarship applications. They have selected 6 scholarship awards.
- Career Development (Brian Haas)
Brian announced the winners of the awards. UTC is pursuing a new student chapter.
- Legislative (Michelle Nickerson)
No report, Michelle was not able to attend.
- Section Relations (Luke Dixon)

Due to Coronavirus concerns (COVID-19), the TSITE board is suspending in person local area section meetings until further notice.

Knoxville: Cindy Pionke:

The Student Leadership Summit was held at Georgia Tech February 28 – March 1. Cindy Pionke, Brandon Baxter attended as did Chris Kirby and Kevin Cole.

Ms. Cindy attended the CDM Smith Webinar on "Crafting Successful Virtual Public & Stakeholder Engagement" on April 28, 2020.



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Chattanooga: Ryan Stinton and Nirbesh Dhakal:

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- On February 14th, they met at Asia Buffet for a business meeting (8 people attended).
- They did not meet on March and April and have not scheduled one for May due to COVID-19 situation.

Nashville: Kenneth Perkins:

The technical committee was able to conduct a Webinar Opportunity on Tuesday March 10th. Chattanooga, Memphis, Knoxville, Nashville and Tri-Cities all participated. They did not hold their lunch meeting for March and didn't have their breakfast meeting during the month of April.

Memphis: Greg Dotson / Peter Kaufmann:

No new activity to report for the Memphis section since our last meetup in early February. Next event will be in association with the spring MPO meeting on May 21, if it is held in person.

Tri-Cities: Jason Carder:

The Tri-Cities group has not met.

- Technical (Kenneth Perkins)

No new information to report, hoping to schedule a new webinar in the next month.

- Traffic Bowl (Trey Todd)

Group discussion: Should we look an alternative to the traffic bowl if we cannot meet in person?

Meeting Schedule

2020 Spring:	May 19 - Virtual Meeting – Microsoft Teams
2020 Summer:	July 22-24; Virtual Meeting – Microsoft Teams
2020 ITE/SDITE:	August 4-6, 11-13, 18-20; International / SDITE Joint Virtual Meeting
2020 Fall Meeting:	(October 13 – Chattanooga) or (October 26-28 Virtual Joint with HSOC)

Stephen discussed that the summer meeting will be moved to a virtual meeting. We are looking to hold virtual meetings monthly moving forward to provide PDH's to our members.

Old Business

- 2020 SDITE Distracted Driving Service Project
- Board submitted recommendations to for Section Bylaws and Charter
 - Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area
 - Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie

New Business

- Operations Manual Update once Section Bylaws and Charter are finalized
 - Student Scholarships Updates

TSITE: ADVANCING TRANSPORTATION IN TENNESSEE



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- Bill Hart Scholarship being added to Operations Manual
- Increase Funding Levels for other Scholarships, this will be included in changes to Operations Manual
- UTC is pursuing a new student chapter and TSITE, UTC, and SDITE are coordinating efforts
- Ongoing Planning for Summer in Gatlinburg and considering options due to COVID-19
- Fall Meeting Updates: Opportunity / Request for Joint Virtual Meeting with the TN Highway Safety and Operations Conference if needed due to COVID-19
- Joint SDITE and ITE International Meeting in New Orleans, encourage participation and involvements of section and Board (Planning for physical meeting but if not allowed, preparing for virtual meeting)
- Website Updates
 - ITE International Calendar Link
 - Other
- SDITE Meeting to be in Tennessee in 2025 and the Missouri Valley Section of ITE, MOVITE has recommended a joint meeting in Memphis for this meeting. The SDITE meetings have been rotated throughout the State since 1963 and in this order Chattanooga, Memphis, Knoxville, and Nashville. Since it was last held in Nashville, Chattanooga is scheduled to be the next host city in 2025.

We surveyed the members to allow them to provide input on the board's selection. Option 2 was selected, Memphis will be moved ahead of Chattanooga, and then Chattanooga will be the next location when the SDITE meeting is held next in Tennessee.

- Other Items?

Discussion Items

Steve Allen: John Harper scheduled in June has been canceled. We are not sure if the Hart Golf Tournament scheduled for October will occur at this time. We are looking for other ways to support the scholarship funds this year.

Cindy Pionkee: Other ITE sections are making their virtual meetings available to other state sections, TSITE should consider doing this as well.

Nathan: We are also looking at pulling together the section meetings across the state virtually

Call to Adjourn

Nathan called to Adjourn on 1:22 PM.