



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Stephen Edwards, P.E.  
President  
Luke Dixon, P.E.  
Vice President  
Kenneth Perkins, P.E.  
Secretary-Treasurer  
Nathan Vatter, P.E.  
Past President

***Tennessee Section of ITE***  
**2021 TSITE Winter Business Meeting Minutes**  
**Thursday, February 25th, 2021**  
**Virtual Meeting 10:30am CST**

***Call Meeting to Order*** – Meeting called to order at **2:04pm**

***Recognition of Past Presidents***

Hollis Loveday  
Craig Henchy  
Cindy Pionke  
Jeff Hammond  
Steve Allen  
Greg Judy  
Kevin Cole  
Chris Rhodes  
Chris Kirby  
Steve Bryan  
Jason Carder  
Mike Conger  
Brandon Baxter  
Nathan Vatter  
Amy Burch

***Vote to approve Fall Business Meeting Minutes*** – Stephen made motion to approve – Cindy move and 2<sup>nd</sup> by Steve Allen

***Officers Report***

- **President's Report (Stephen Edwards)**  
Stephen thanked everyone for attending. He acknowledges the involvement of student teams in the meeting. Thanked Luke for his help and efforts.
- **Vice-President's Report (Luke Dixon)**  
Luke deferred his report until the upcoming meeting discussion
- **Secretary-Treasurer Report (Kenneth Perkins)**  
Kenneth wasn't present – Stephen noted there were 83 attendees
- **TN Section Representative's Report (Jason Carder & Zane Pannell)**  
Zane wasn't present. Jason mentioned the district meeting coming up.
- **Section Administrator's Report (Brandon Baxter)**  
Brandon reported that financially the chapter is in good shape. Board approved a sizable donation to scholarships fund. Reimbursed two Vanderbilt students for attending ITE Virtual leadership summit. Filed secretary of state annual report filling.

***TSITE: ADVANCING TRANSPORTATION IN TENNESSEE***



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### **Committee Reports**

- Audit (Kevin Cole)  
Kevin reviewed the financial report and there were no concerns
- Awards (Nathan Vatter)  
Nathan and the committee met on Feb 9<sup>th</sup> and Feb 17<sup>th</sup>. Working on nominations for SDITE and ITE with annual report.
- Nominations (Nathan Vatter)  
Reaching out to candidates soon
- Scholarship (Nathan Vatter)  
Working in the process
- Career Development (Brian Haas)  
Thanked the traffic bowl participants and student chapters
- Legislative (Michelle Nickerson)  
No report – Nathan read legislation bills and inserted in chat.
- Section Relations (Kenneth Perkins) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities  
No update
- Technical (Peter Kauffmann)  
Working on updating op manual and organizing webinars
- Traffic Bowl (Trey Todd)  
Traffic bowl went well today with minor hiccup. Thanked Luke for his help.

### **Meeting Schedule**

2021 Winter Meeting:	February 25 <sup>th</sup> – Virtual
2021 SDITE Annual Meeting:	April 11-16 – Virtual
2021 ITE Technical Conference:	March 23-24 – Virtual
2021 Spring Meeting:	May 26 <sup>th</sup> – Virtual
2021 ITE International Meeting:	July 18-21; Portland, OR
2021 Summer Meeting:	July 28-30; Park Vista, Gatlinburg
2021 Fall Meeting:	October TBA – Chattanooga or Virtual

Luke took a poll on virtual meeting preferences - Majority voted Teams.  
Poll was taken for Summer meeting attendance - Majority voted maybe.

### **Old Business**

- Board submitted recommendations to for Section Bylaws and Charter – All has been approved and will be implemented into the manual by the technical committee
  - Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area.
  - Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie.
- 2021 Leadership ITE Class included two members from SDITE.
  - Terrance Q. Hill, P.E. Kimley-Horn and Associates, TSITE



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- Ryan T. Eckenrode, P.E., PTOE, RSP1, AECOM, SCSITE
- 2021 Student Leadership Summit – Will add to budget
- Submitted 2020 TSITE Annual Report – Submitted by Nathan and receipt confirmed

***New Business***

- New Student ITE Chapter at UT-Chattanooga – Has been approved and will be added to traffic bowl rotation
- 2021 SDITE Annual Meeting – April 11-16<sup>th</sup> Virtual Meeting – Cindy mentioned meeting details
- 2021 Virtual ITE Technical Conference -
- 2021 ITE Candidate Voting is open until Friday, March 12<sup>th</sup>.
- Ongoing Planning for Future Meeting considering options due to COVID-19.
- Student Scholarships Updates
  - Bill Hart Scholarship being added to Operations Manual. Funding level has been increased
  - Increase funding levels for other scholarships, this will be included in changes to Operations Manual.
- Looking for a new Webmaster and possible updates to Section website.
- Other Items?

***Discussion Items***

- Brandon thanked existing sponsors.
- Steve mentioned golf tournaments will be held in October and November.
- Amy recognized and thanked Nathan Vatter for his work on the board. She virtual presented him with his award.

***Call to Adjourn*** – Nathan made motion and a 2<sup>nd</sup> from Chris Rhodes.