



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Stephen Edwards, P.E.  
President  
Luke Dixon, P.E., PTOE  
Vice President  
Kenneth Perkins, P.E., PTOE  
Secretary-Treasurer  
Nathan Vatter, P.E.  
Past President

Tennessee Section of ITE  
**2021 TSITE Spring Business Meeting Minutes**  
Wednesday, May 26th, 2021  
Virtual Meeting 2:30 pm CST

**Call Meeting to Order 2:35**

**Recognition of Past Presidents**

Bob Murphy  
Hollis Loveday  
Cindy Pionke  
Jeff Hammond  
Steve Allen  
Greg Judy  
Kevin Cole  
Chris Kirby  
Steve Bryan  
Jason Carder  
Brandon Baxter  
Greg Dotson  
Amy Burch

**Vote to approve Winter Business Meeting Minutes – Minutes moved to Summer Meeting**

**Officers Report**

• President's Report (Stephen Edwards)

Stephen welcomed the group and thanked everyone for attending and thanked Luke and Kenneth for putting together the meeting. Stephen mentioned that he will be transitioning into a new job and will send out his new contact information.

• Vice-President's Report (Luke Dixon)

Luke deferred his report to the meeting schedule discussion

• Secretary-Treasurer Report (Kenneth Perkins)

I have been watching the meeting participants in Microsoft teams and it looks like the attendance peaked at 112 individuals for today's meeting.

• TN Section Representative's Report (Zane Pannell & Jason Carder)

Zane had nothing to report. Jason acknowledged two recipients received SDITE awards Hollis and Dr Haan.

• Section Administrator's Report (Brandon Baxter)

Luke pulled up financial report. We are in good position financially. Incoming funds transfer from PayPal. Received funds ITE international. Also received generous funds from sponsors. Scholarship funds deposit. Taxes have been filed. Officers agreed to make a \$2000 deposit to Vanderbilt for Dr Stamper. Deposits have been made to Park Vista for Summer meeting. Cindy corrected year typo

**TSITE: ADVANCING TRANSPORTATION IN TENNESSEE**



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### **Committee Reports**

- Audit (Kevin Cole)

Kevin received financial report but did not get to review.

- Awards (Nathan Vatter)

Section came up for runner up for section awards. TSITE awards information has been sent out to members.

- Nominations (Nathan Vatter)

Committee has met and the candidates have been chosen.

- Scholarship (Nathan Vatter)

6 scholarship opportunities, 28 applications

- Career Development (Brian Haas)

Brain Bartnik gave report, school is out not much to report.

- Legislative (Michelle Nickerson)

Michelle wasn't present, Stephen read a small legislation report

- Section Relations (Kenneth Perkins) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities

Due to Coronavirus concerns (COVID-19), the TSITE board is suspending in person local area section meetings until further notice.

Virtual meetings have been held in Knoxville (quarterly lunch and learn)

Chattanooga had joint meeting with ITE Student Chapter on March 25

Nashville hasn't held any meetings

Memphis hasn't held any meetings

Tri-Cities hasn't held any meetings

- Technical (Peter Kauffmann)

Working on webinars for summer/fall, and op-manuals updates.

- Traffic Bowl (Trey Todd)

UT represented TSITE in Southern District but didn't make it pass the first round. Trey volunteered to work with other committees due to down time.

### **Meeting Schedule TSITE: ADVANCING TRANSPORTATION IN TENNESSEE**

2021 Winter Meeting:	February 25th – Virtual
2021 SDITE Annual Meeting:	April 11-16 – Virtual
2021 ITE Technical Conference:	March 23-24 – Virtual
2021 Spring Meeting:	May 26th – Virtual
2021 ITE International Meeting:	July 20-24 & 27-29 – Virtual (NRITS)
2021 Summer Meeting:	July 28-30; Park Vista, Gatlinburg (In person)
2021 Fall Meeting:	October TBA – Chattanooga

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Luke discussed the summer meeting in-person, virtual and or hybrid survey results.

**Old Business**

- Board submitted recommendations to for Section Bylaws and Charter
  - o Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area.
  - o Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie.
- 2021 Leadership ITE Class included two members from SDITE. o
  - o Terrance Q. Hill, P.E. Kimley-Horn and Associates, TSITE
  - o Ryan T. Eckenrode, P.E., PTOE, RSP1, AECOM, SCSITE
- New Student ITE Chapter at UT-Chattanooga – Kevin Comstock to serve as advisor
- Student Scholarships Updates
  - o Bill Hart Scholarship being added to Operations Manual.
  - Steve Allen mentioned TDOT will have the tournaments in the fall.
  - o Increase funding levels for other scholarships, this will be included in changes to Operations Manual.
- 2021 SDITE Annual Meeting
- Submitted 2020 TSITE Annual Report

**New Business**

- Ongoing Planning for Future Meeting considering options due to COVID-19.
  - o Summer Meeting survey results – Reviewed earlier in meeting
  - o In-person meetings
  - o Hybrid format meetings
- SDITE Mentorship Sessions
- Looking for a new Webmaster and possible updates to Section website.
- Other Items?

**Discussion Items**

**Call to Adjourn**

Stephen made a motion to adjourn and Luke 2<sup>nd</sup> at 3:38