



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Stephen Edwards, P.E.
President
Luke Dixon, P.E., PTOE
Vice President
Kenneth Perkins, P.E., PTOE
Secretary-Treasurer
Nathan Vatter, P.E.
Past President

Tennessee Section of ITE
2021 TSITE Summer Business Meeting Minutes
Friday, July 30th, 2021
Location: Park Vista, Gatlinburg, TN

Call Meeting to Order 8:34

Recognition of Past Presidents

Mike Conger
Hollis Loveday
Jeff Hammond
Steve Allen
Kevin Cole
Chris Kirby
Steve Bryan
Jason Carder
Brandon Baxter
Amy Burch

Vote to approve Winter Business Meeting Minutes –

Kenneth Perkins requested a motion to approve Winter Meeting Minutes: Brandon Baxter moved to approve; Lauren Gains seconded, motion carried.

Officers Report

• President's Report (Stephen Edwards)

Stephen welcomed the group and thanked everyone for attending and thanked Luke and Kenneth for putting together the meeting.

• Vice-President's Report (Luke Dixon)

Luke deferred his report to the meeting schedule discussion

• Secretary-Treasurer Report (Kenneth Perkins)

I have been watching the meeting participants and it looks like the attendance peaked at 101 individuals for today's meeting.

• TN Section Representative's Report (Zane Pannell & Jason Carder)

Zane had nothing to report.

• Section Administrator's Report (Brandon Baxter)

We are in a good position financially; we have 1 expenditure and 1 income. Next meeting report will reflect summer meeting.



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Committee Reports

- Audit (Kevin Cole)

Kevin reported that everything looks good, he has reviewed the financials.

- Awards (Nathan Vatter)

Nathan is working with Committee

- Nominations (Nathan Vatter)

Nathan is working with Committee

- Scholarship (Nathan Vatter)

Nathan is working with Committee

- Career Development (Brian Haas)

Nothing to Report

- Legislative (Michelle Nickerson)

Michelle read a small legislation proposal to allow police to sue cameras on public ROW.

- Section Relations (Kenneth Perkins) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities

Due to Coronavirus concerns (COVID-19), the TSITE board is suspending in person local area section meetings until further notice.

Virtual meetings have been held in Knoxville (quarterly lunch and learn)

Chattanooga had joint meeting with ITE Student Chapter on March 25

Nashville hasn't held any meetings

Memphis hasn't held any meetings

Tri-Cities hasn't held any meetings

- Technical (Peter Kauffmann)

Working on webinars for and op-manuals, History Manual updates. New committee member Maria Munoz.

- Traffic Bowl (Trey Todd)

No report

Meeting Schedule TSITE: ADVANCING TRANSPORTATION IN TENNESSEE

2021 Winter Meeting:	February 25th – Tennessee Tech
2021 SDITE Annual Meeting:	April 11-16 – Virtual
2021 ITE Technical Conference:	March 23-24 – Virtual
2021 Spring Meeting:	May 26th – Virtual
2021 ITE International Meeting:	July 20-24 & 27-29 – Virtual (NRITS)
2021 Summer Meeting:	July 28-30; Park Vista, Gatlinburg (In person)
2021 Fall Meeting:	October 27th – Chattanooga Joint ITS-TN

Luke discussed the summer meeting in-person, virtual and or hybrid survey results.



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Old Business

- Board submitted recommendations to for Section Bylaws and Charter
 - o Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area.
 - o Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie.
- 2021 Leadership ITE Class included two members from SDITE.
 - o Terrance Q. Hill, P.E. Kimley-Horn and Associates, TSITE
 - o Ryan T. Eckenrode, P.E., PTOE, RSP1, AECOM, SCSITE
- New Student ITE Chapter at UT-Chattanooga – Kevin Comstock to serve as advisor
- Student Scholarships Updates
 - o Bill Hart Scholarship being added to Operations Manual.
 - o Steve Allen mentioned TDOT will have the tournaments in the fall.
 - o Increase funding levels for other scholarships, this will be included in changes to Operations Manual.
- 2021 SDITE Annual Meeting – Stephen spoke briefly about leadership development

New Business

- Results from Election of TSITE Offices:
 - o Luke Dixon - President
 - o Kenneth Perkins – Vice President
 - o Lauren Gains – Secretary
 - o Bryan Bartnik – Section Representative
- SDITE Mentorship Sessions
- SDITE 2025 Meeting with Missouri Valley Section in Memphis, TN.
- Other Items?

Discussion Items

Call to Adjourn

Stephen made a motion to adjourn and Luke 2nd at 3:38