



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Luke Dixon, P.E., PTOE  
President  
Kenneth Perkins, P.E., PTOE  
Vice President  
Lauren Gaines  
Secretary-Treasurer  
Stephen Edwards, P.E.  
Past President

***Tennessee Section ITE***  
**2022 Fall Business Meeting Minutes**

**Thursday, October 27, 2022**

**Crowne Plaza Hotel**

**Knoxville, TN**

Luke called the Meeting to Order 2:28 p.m. EST.

***Recognition of Past Presidents***

Brandon Baxter  
Amy Burch  
Jason Cardner  
Alan Childers  
Kevin Cole

Kevin Comstock  
Greg Dotson  
Stephen Edwards  
Jeff Hammond  
John Hunter

Greg Judy  
Chris Kirby  
Bob Murphy  
Cindy Pionke  
Chris Rhodes

***Vote to approve Fall Business Meeting Minutes:*** Jason Cardner – Move and Cindy Pionke – seconded the motion.

***Officers Report***

- President's Report (Luke Dixon)
  - Luke's last meeting as president; honor to serve this year.
  - Thank you to all past 16 presidents who came this year and thank you to the TSITE Board.
  - Thank you to the TAPA board for planning this meeting this year.
- Vice-President's Report (Kenneth Perkins)
  - Nothing to report.
- Secretary-Treasurer Report (Lauren Gaines)
  - Lauren reported that we have a total of 321 people register for the fall meeting.
  - We will be hosting a membership drive. Send proof of registration renewal to the TSITE email no later than January 15<sup>th</sup> and you will be entered into a drawing for a \$50 amazon gift card.
- TN Section Representative's Report (Jason Carder & Bryan Bartnik)
  - The district year end board meeting is November 13-14 in Wilmington, NC. Jason Carder, Bryan Bartnik, Kevin Cole, and Chris Kirby will all be in attendance.
  - The rechartering of the student chapters is currently going on. All student chapters must have the following to recharter:
    - Chapter advisor
    - 3 student officers
    - 2 meetings per year
  - On Friday, October 28, the SDITE Student Committee is discussing the student papers for next year. The due dates for the SDITE papers this year have moved from March 1<sup>st</sup> to February 3<sup>rd</sup> this year; TSITE from Feb 15<sup>th</sup> to Jan 31<sup>st</sup>.

***TSITE: ADVANCING TRANSPORTATION IN TENNESSEE***



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- Section Administrator's Report (Brandon Baxter)
  - Brandon was unable to attend.
  - Luke announced our ending balance for the year. This does not include the balance that will be made from this meeting.

### **Committee Reports**

- Audit (Kevin Cole) – no report.
- Awards (Stephen Edwards) – no report
- Nominations (Stephen Edwards) – no report
- Scholarship (Stephen Edwards) – no report
- Career Development (Brian Haas) – no report
- Legislative (Michelle Nickerson) – no report
- Section Relations (Lauren Gaines) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities
  - Tri-Cities (Jason Carder)
    - No news.
  - Knoxville (Mike Conger)
    - We had a breakfast gathering scheduled for the end of September but no one showed up and previous ones this year have been very lightly attended so I probably won't continue scheduling those. I had sent out calendar invites for the 4th Thursday of every other month at the beginning of the year but I think September was the last one I had scheduled because the end of November will be around Thanksgiving. We will focus instead on trying to line up periodic lunch PDH meetings moving forward into next year since those are usually very well attended. Other than that we've just been focused on the upcoming Fall TAPA/TSITE Conference with a handful of local TSITE folks providing support to that effort including me, Brian Haas, Byran Bartnik, Cindy Pionke and Dawn Michelle Foster. I hear that it's up to 290 registrants of which I'm not sure of the breakdown between TAPA and TSITE but that's a lot of folks!
  - Chattanooga (Karen Trowell & Cindy Shell)
    - On September 20th, we had a fantastic joint meeting at UTC with our UTC Student Chapter! There were 40 people in attendance. We had three (3) panelist speakers including Bryan Bartnik (TDOT R1 Traffic), Katie Snyder (City of Chattanooga, CDOT), and Clint Butler (Arcadis). Our panelists were asked a number of random questions about their experiences and related it to the students at UTC to help give them a better understanding of Transportation Engineering and what to expect outside of school. Arcadis sponsored our lunch and we want to give them a big shout out and THANK YOU!
    - As always, I will be happy to add anyone to our email distribution list that would like to attend some of our meetings ([Karen.Trowell@tn.gov](mailto:Karen.Trowell@tn.gov)).
    - Our next meeting will be November 17th and will be a joint meeting with GAITE. We are finalizing those plans now and I will send you more info on this so that we can post for anyone that may want to attend.



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- Nashville (Steve Bryan & Geneva Osborne)
  - The Nashville section is continuing to host our monthly social events – in August we hosted a joint luncheon with Nashville ASHE chapter where Shaun Armstrong and Sharon Schutz were our guest speakers from TDOT. Between the two organizations we filled the Region 3 Auditorium with ~80 attendees.
  - In late September we hosted a smaller breakfast gathering at Maple Street Biscuit Company. We just hosted our October Happy Hour at Jackalope Brewery last week and had about 15-20 attendees for a great turnout.
  - We are planning our final luncheon of the year for end of November (11/30) to be held at TDOT Region 3 Auditorium. More details to come on the speaker and topic.
  - As always if anyone is not receiving the email invitations to these events please connect them with me and I would be glad to add them to the mailing list at [Geneva.Dowdy@kimley-horn.com](mailto:Geneva.Dowdy@kimley-horn.com).
- Memphis (Peter Kauffmann)
  - TSITE Memphis members and friends of TSITE met for lunch on Thu Sept 22, 2022 in association with the quarterly Memphis MPO meeting. There were 8 attendees, including two student chapter members
  - Our next meetup will be at noon on Thu Nov 17; please contact [Peter.Kauffmann@hdrinc.com](mailto:Peter.Kauffmann@hdrinc.com) if you would like to be added to the email distribution list
  - The section is always looking for opportunities for “extracurricular” gatherings and crossover events with the student chapters, especially site visits. If you have a project or job site that you’d like to show off, please contact [Peter.Kauffmann@hdrinc.com](mailto:Peter.Kauffmann@hdrinc.com)
- Technical (Peter Kauffmann)
  - Good kick-off meeting at the summer meeting; action items will be followed up on for the technical manual and history manual to be updated.
- Traffic Bowl (Trey Todd)
  - Brian reported that the traffic bowl should be in UTC this Winter.

### **Meeting Schedule**

2022 Fall Meeting with Knoxville APA	October 26 <sup>th</sup> - 28 <sup>th</sup> , Knoxville, TN
2022 TSITE Winter Meeting with Traffic Bowl	February, Chattanooga, TN
2023 SDITE	March 19 <sup>th</sup> – 22 <sup>nd</sup> , Savannah, GA
2022 TSITE Spring Meeting	May, Nashville, TN
2022 TITE Summer Meeting	July 26 <sup>th</sup> – 28 <sup>th</sup> , Gatlinburg, TN
2023 ITE International Meeting	August, Portland, OR
2023 TSITE Fall Meeting	October, Memphis, TN

### **Old Business**

- TSITE LinkedIn page
  - Please follow us on LinkedIn.
- TSITE Sponsorships for 2022



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- Thank you to all of the sponsors, we are up to 15 sponsors.
- This helps out the most at summer meetings and it helps to support scholarships.
- TSITE Lands End Storefront
  - This storefront is now active! Please go purchase TSITE Swage here:  
<https://business.landsend.com/store/tsite/>

### ***New Business***

- SDITE 2025 Meeting with Missouri Valley Section in Memphis, TN.
  - LAC Co-Chairs Greg Dotson and Stephen Edwards
  - LAC Members – Ben Ledsinger and Kenny Monroe
  - Waiting on confirmation from Missouri Valley District regarding possible number of attendees.
- TSITE Membership Registration Raffle
  - If you are a current ITE member and you renew your membership (and turn in proof of renewal), we will put your name in to win a \$50 visa gift card. Names will be drawn on **Friday, December 16<sup>th</sup>**.
  - If you refer to a new member, you also get an additional entry in the drawing. Just have the new member send us your referral name when they send us proof of registration!
  - If you are NOT an ITE member and you register to be a TSITE member (and turn in proof of registration), we will put in your name to win a separate \$50 Visa Gift Card. Names will be drawn on **Friday, December 16<sup>th</sup>**.

### ***Discussion Items***

#### ***Call to Adjourn***

Peter Kauffmann made a motion to adjourn; Kenneth Perkins seconded the motion.  
Luke Dixon called to adjourn the meeting at 3:13 p.m. EST.