



Lauren Gaines
President
Karen Trowell, P.E.
Vice President
Terrance Hill, P.E.
Secretary-Treasurer
Kenneth Perkins, P.E., PTOE
Past President

2024 TSITE Winter Business Meeting

Thursday, February 22, 2024

Location: University of Memphis

Call Meeting to Order

Recognition of Past Presidents

Vote to approve Winter Business Meeting Minutes – Steve moved to approve minutes and seconded by Bryan Bartnik

Officers Report

- President's Report (Lauren Gaines) – Thanked University of Memphis for hosting TSITE and Leadership ITE. Logan Sirbaugh, Student of University of Memphis, was instrumental in planning everything. Lauren asked TSITE members to stay through the weekend if they could for the 2024 SDITE Student Leadership Summit. Lauren acknowledged the past presidents in attendance: Greg Dotson, Chris Kirby, Steve Allen, Jeff Hammond, Brandon Baxter, Stephen Edwards, Kenneth Perkins, Greg Judy, Martin Lapinski. SDITE Leadership Officers were also in attendance: Lindsay Walker, current president, and Chris Kirby, current vice president. Current ITE International president John Davis was also in present.
- Vice-President's Report (Karen Trowell) – Thanked the UM students. The Spring meeting will be a joint meeting in Chattanooga with ASHE Tennessee Valley. The location is at the Tennessee Aquarium on May 16th. Emails concerning registration will be sent soon.
- Secretary-Treasurer Report (Terrance Hill) – Asked that everyone be sure to sign in at the front desk in the lobby if they need PDHs.
- TN Section Representative's Report (Carmen Harvey & Andrew Padgett) – Knoxville had a social event for local members, and that chapter was able to get reimbursement from TSITE to host the event. Funds are also available for other chapters as well.
- Section Administrator's Report (Brandon Baxter) – Brandon mentioned that International ITE will soon be distributing dues to TSITE and sponsorship money will soon be coming in. Sponsorships provide funding for many TSITE activities and programs including meetings, travel stipends, and scholarships. Brandon mentioned that previous sponsors of TSITE would be contacted in the coming weeks to be a sponsor this year.
- Southern District Report – Lindsay Walker asked attendees to sign up for upcoming SDITE meeting in Wilmington, NC. Early bird registration ends April 15th. She asked students to contact SDITE if they would like to attend. SDITE is looking for nominees to sponsor individuals to send to the annual meeting. She also asked for corporate sponsorships to help keep costs low for the SDITE members.
- International ITE Report – John Davis mentioned a virtual spring conference will be held March 19-21st. Early bird registration is currently active. Public agencies can get discounted rates to attend with 5 or more attendees. If you cannot attend in person, the conference will be recorded. John Davis mentioned that he will be in Wilmington for SDITE and in Philadelphia in July for the joint ITE International and Mid-Colonial District Annual meeting.

Committee Reports

- Audit (Kevin Cole) – Everything is in good standing
- Awards, Nominations, and Scholarship (Kenneth Perkins) – nothing to report.
- Career Development (Brian Haas) – Student chapter reports and technical papers have been submitted. Brian is looking for volunteers to help evaluate each of those. if anyone would like to assist, please e-mail Brian. He is hoping to have evaluation results determined by mid-March.
- Legislative (Brad Waldschmidt) – Brad provided the following list of bills.

House	Senate	Category	Composite Abstract
HB1623	SB2771	Traffic Safety	As introduced, authorizes a county or municipality to hire employees or appoint volunteers to divert vehicular traffic or temporarily close a lane to certain vehicular traffic within a marked school zone during the period of time that it is necessary to provide convenience for vehicles dropping off or picking up students from school; requires warning signs be posted in advance of the school zone.
HB2062	SB2665	Traffic Safety	As introduced, creates a street racing task force to study and determine best practices for curbing illegal street racing in this state.
HB2175	SB1996	Traffic Safety	As introduced, requires the department of transportation to establish and administer a student pedestrian protection grant program; under certain conditions, authorizes grants to be awarded to local governments for designing, constructing, and repairing sidewalk infrastructure around public schools.
HB2383	SB2181	Motor Vehicles	As introduced, authorizes motorcycles to be operated on certain limited access highway and interstate shoulders to proceed to nearest exit when speed of traffic is 25 miles per hour or less.
HB2750	SB2873	Highways, Roads and Bridges	As introduced, removes the condition that the department of transportation first authorize the installation of surveillance cameras on interstates and state highways before such cameras may be operated by law enforcement agencies; authorizes the operation of surveillance cameras by law enforcement agencies on such highways under certain circumstances.

- Section Relations (Terrance Hill)
 - Tri-Cities (Jason Carder) – No Update
 - Knoxville (Mike Conger & Geneva Dowdy) – Held a holiday happy hour in December that was well attended; considering making an annual tradition.
 - Chattanooga (Carmen Harvey) – No update
 - Nashville (Tiffany Giordano) –Held happy hours in November and February, next meeting will be a lunch and learn in late March; more details to follow.
 - Memphis (Peter Kauffmann) - Met on Thu, Nov 16, 2023 and Thu, Feb 07, 2024, with 7 attendees at each gathering. Our next meetup will be at noon on Thu May 23 2024, between the MPO’s Q2 ETC and TPB meetings
- Technical (Peter Kauffmann) – Peter is looking to meet with the committee soon to update the operations manual, discuss special projects, and future webinars. There is a proposal to dive into saturation flow rate data as a summer project for the technical committee.
- Traffic Bowl (Trey Todd) – Trey had nothing to report, but Lauren thanked Bryan and Todd for setting everything up for today’s traffic bowl.



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Meeting Schedule

2024 SDITE Annual Meeting:	April 7-10 – Wilmington, NC
2024 Spring Meeting:	May 16 – Chattanooga, TN at Tennessee Aquarium
2024 ITE Annual Meeting	July 24-26 – Philadelphia, PA
2024 Summer Meeting:	July 24-26 – Park Vista, Gatlinburg, TN
2024 Fall Meeting:	TBD. This meeting may be in Cookeville, TN and joint with ITS TN or a meeting in Nashville

Old Business

- Updating Operations Manual – This effort is ongoing. Peter Kauffmann is working on this and would like to get volunteers to assist.
- Updating History Manual – Ongoing

New Business

- TSITE Student Chapter engagement
 - It's important to increase the involvement of all student chapters, past and present. There has been discussion of potential targeted meetings / engagement options between chapters and TSITE. Tennessee Tech, in addition to other schools, is seeking volunteers to speak to students.
- Updates to Website – Murray Allen will have more information during the spring meeting regarding the revamp of the TSITE website.
- SDITE 2025 Update – Southern District will be in Memphis in April 2025 at Sheraton Memphis Downtown and the Renaissance Convention center. It will be a joint meeting with MoVITE (Missouri Valley District). The meeting will feature two separate traffic bowls, several technical tours, and an ABD event. Most work has been completed for the ABD event. Stephen Edwards mentioned that most committees are in place. He and Greg Dotson are finalizing the committee member chairs and they will start asking for sponsorships soon.

Discussion Items

Call to Adjourn – business meeting was adjourned at 12:28 PM.