



Lauren Gaines  
**President**  
Karen Trowell, P.E.  
**Vice President**  
Terrance Hill, P.E.  
**Secretary-Treasurer**  
Kenneth Perkins, P.E., PTOE  
**Past President**

## **2024 TSITE Summer Business Meeting**

**Friday, July 26, 2024**

**Location: Park Vista Lodge, Gatlinburg, TN**

### **Call Meeting to Order at 8:37 AM**

**Recognition of Past Presidents:** Alan Childers, Jeff Hammond, Steve Allen, Kevin Cole, Chris Kirby, Jason Carder, John Hunter, Mike Conger, Brandon Baxter, Kevin Comstock (virtually) Greg Dotson, Amy Burch, Nathan Vatter, Luke Dixon, and Kenneth Perkins were all in attendance.

**Vote to approve Winter Business Meeting Minutes:** Steve Allen moved to approve, and Mike Cloud seconded.

### **Officers Report**

- President's Report (Lauren Gaines) - Thanked everyone for being in attendance. This was one of our largest meetings to date, and we have received positive feedback from attendees. We will be looking at other potential venues to host the summer meeting. The board hopes to provide info on costs at future meetings, but Park Vista provides a value based on the size of the group.
- Vice-President's Report (Karen Trowell) - Also thanked everyone for coming and the speakers as well. There will be emails soon about the fall meeting in Nashville.
- Secretary-Treasurer Report (Terrance Hill) - Thanked Karen for all her hard work and the amount of time spent to make this a great meeting. Crowd gave her a round of applause. Terrance asked for all name tags to be returned. There were 130 people in attendance. PDHs will be emailed out to everyone that checked that box on the sign-in sheet. TSITE would like to eliminate payment at the door and instead have all payments online prior to a meeting. Exceptions will be made by contacting the TSITE secretary.
- TN Section Representative's Report (Carmen Harvey & Andrew Padgett) - Leadership ITE applications for 2025 class are due September 16, 2024, and payment for participants is due on November 15, 2024. The membership numbers for ITE International have eclipsed 18,000, the highest membership ever. The next ITE International meeting is in Orlando, Florida August 10th-13th, 2025. Southern District ITE membership has grown from 2,500 members and is now 2,727 members, with 117 planning professionals. The 2025 Southern District meeting is April 20 -22 in Memphis. It is a joint meeting with Missouri Valley ITE. ITE International may hold their spring executive board meeting at SDITE meeting as well as LeadershipITE. And end of the year SDITE board meeting will be November 17th and 18th in Biloxi, MS.
- Section Administrator's Report (Brandon Baxter) - Reviewed the financial report that was passed out to everyone. The cost of the meeting and the sponsorships was enough to cover the cost of the meeting. \$10,500 was handed out in scholarships at dinner the night before. Along with money raised from the golf tournaments and the auction, TSITE added \$10,018.12 to the scholarship fund. Bryan Bartnik made the list of ITE Young Members to Follow from Southern District ITE.

### **Committee Reports**

- Audit (Kevin Cole) - Audit committee has new member, James Ensley. They have reviewed the financial packet from Brandon Baxter, and everything looks to be in order.
- Awards, Nominations, and Scholarship (Kenneth Perkins) - No Update
- Career Development (Brian Haas)
  - Congratulated all student award winners from last night.

**TSITE: ADVANCING TRANSPORTATION IN TENNESSEE**



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- Student chapter liaisons will be asked if they would like to continue, and Brian asked for additional volunteers.
- Legislative (Brad Waldschmidt) - No Update
- Section Relations (Terrance Hill)
  - Tri-Cities (Jason Carder) – No Update
  - Knoxville (Mike Conger & Geneva Dowdy) – PDH Lunch on August 29<sup>th</sup> at the City of Knoxville’s Engineering Building with the City’s new Vision Zero Coordinator presenting.
    - Please contact [geneva.dowdy@bargedesign.com](mailto:geneva.dowdy@bargedesign.com) and [mike.conger@knoxtpo.org](mailto:mike.conger@knoxtpo.org) if you want to be added to the Knoxville distribution list or if you are interested in presenting.
  - Chattanooga (Karen Trowell) – No Update
  - Nashville (Tiffany Reid) – held a lunch & learn on May 29<sup>th</sup> at TDOT Region 3 with presentations on the *Choose How You Move* presented NDOT (Derek Hagerty and Justin Cole). 65 locals in attendance.
    - Upcoming lunch & learn to be held on August 14<sup>th</sup> at TDOT Region 3 with presentations on *2<sup>nd</sup> Avenue Streetscape* from Kimley-Horn and MDHA (Leo Espelet and Michelle Scopel).
    - Please contact [treid@ragansmith.com](mailto:treid@ragansmith.com) if you want to be added to the Nashville distribution list.
  - Memphis (Peter Kauffmann)
    - Please contact [Peter.Kauffmann@hdrinc.com](mailto:Peter.Kauffmann@hdrinc.com) for more details or if you would like to be added to the email distribution list.
    - Quarterly meetup occurred in May along with MPO.
    - Next Meetup will be a social hour at Top Golf in September. Peter will send out an email.
- Technical (Peter Kauffmann)
  - Leading project to collect saturation flow rates at traffic signals at various sites across the state. Primarily in the Knoxville and Nashville areas. They are looking for volunteers to help collect data. There is a push to get student chapters involved in the project.
  - History Manual and Operations Manual work is ongoing.
- Traffic Bowl (Trey Todd) – No Update

### **Meeting Schedule**

2024 TSITE Fall Meeting	October TBD – Nashville, TN
2025 TSITE Winter Meeting	TBD – UTK, Knoxville, TN
2025 SDITE Meeting	April 13-16 – Memphis, TN
2025 TSITE Spring Meeting	<i>SKIPPED</i>
2025 TSITE Summer Meeting	July 23-25 – Gatlinburg, TN
2025 ITE Annual Meeting	August 10-13 – Orlando, FL

- Greg Dotson provided a brief update on SDITE in Memphis. Meeting will be in downtown Memphis at the Sheraton Hotel, but other hotels may be included to accommodate all attendees. This will be a joint meeting with MOVITE. The actual meeting space will be at the Renasant Convention Center. The ABD event is a 70’s theme and will be at the rooftop of the Peabody. They will need help and would like volunteers.

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- Lauren Gaines asked if everyone was ok with not having a spring meeting since SDITE is being held in the state. We will not have a Spring meeting.

#### **Old Business**

- Updates to Website – new webmaster, Murray Allen hopes to show off the new website at the Fall meeting or shortly thereafter.

#### **New Business**

- STEM Committee Creation – Dr. Ivey wants to start a TSITE STEM Committee. TSITE is one of the few sections that does not have one. TSITE would like volunteers to help assist with events at public schools.
- 1<sup>st</sup> Skeet Shoot – Jason Carder organized the first skeet shoot event with four attendees. He asked for a show of hands of who would be interested to participate next year.
- Presentations/Copyright – ASHE let their members know that there have been issues with copyright in relation to presentations being posted online. ASHE has been sued in the past. TSITE reached out to ITE International and SDITE to see how we should proceed. TSITE is waiting hear back from them before posting new presentations.

#### **Discussion Items**

*Lauren provided the election results:*

- *Karen - President*
- *Terrance Hill - Vice President*
- *Bryan - Secretary*
- *Section Representative - Geneva Dowdy*

*There was a motion to destroy the ballots from Kevin Cole, and Brandon Baxter seconded*

**Call to Adjourn at 9:03 AM**