



Karen Trowell, P.E.  
**President**  
Terrance Hill, P.E., PTOE  
**Vice President**  
Bryan Bartnik, P.E.  
**Secretary-Treasurer**  
Lauren Gaines  
**Past President**

***Tennessee Section ITE***  
***2025 Winter Business Meeting***  
Thursday, February 27, 2025  
UT Center for Transportation Research  
Knoxville, TN

***Call Meeting to Order***

***Recognition of Past Presidents***

***Vote to approve Fall Business Meeting Minutes***

***Officers Report***

- President's Report (Karen Trowell)
- Vice-President's Report (Terrance Hill)
- Secretary-Treasurer Report (Bryan Bartnik)
- TN Section Representative's Report (Andrew Padgett & Geneva Dowdy)
- Section Administrator's Report (Brandon Baxter)

***Committee Reports***

- Audit (Kevin Cole)
- Awards, Nominations, and Scholarship (Lauren Gaines)
- Career Development (Brian Haas)
- Legislative (Brad Waldschmidt) -
  - See Legislative Committee Update
- Section Relations (Bryan Bartnik)
  - Tri-Cities (Jason Carder) – No Update
  - Knoxville (Mike Conger & Geneva Dowdy) –
    - We partnered with our local APA chapter for a lunch PDH meeting held on November 22<sup>nd</sup>, in which Ekem Amonoo-Lartson with the East Tennessee Development District spoke about his international transportation and land use planning experience from Africa.
    - We held a Holiday Happy Hour meet-up at Barley's Taproom & Pizzeria on December 17<sup>th</sup> where we utilized our annual TSITE stipend to provide drinks and food.
    - We're looking for presenters in 2025 to have some lunch PDH presentations but don't have anyone lined up as yet.
    - We're looking forward to having minor league baseball back in downtown Knoxville this Spring for the first time in over 20 years so

we'll most likely plan a gathering at one of their games but nothing pinned down yet.

- Chattanooga (Karen Trowell) –
  - Planning to start up our meetings again. Looking to have a local meeting in March – Stay Tuned.
  - If you'd like to be on our email distribution list, please email me at [Karen.Trowell@tn.gov](mailto:Karen.Trowell@tn.gov).
- Nashville (Tiffany Giordano) –
  - On November 7th, we had a social hour with approximately 20 people in attendance.
  - On February 7th, we had a great lunch presentation on NDOT on the Move presented by Diana Alarcon, NDOT Director. Approximately 50 people attended the presentation.
  - We have an upcoming social hour on March 13th. Details are TBD.
  - Please contact Tiffany Reid at [treid@ragansmith.com](mailto:treid@ragansmith.com) if you would like to be added to the Nashville section email distribution list.
  - Tiffany is looking for lunch presenters for upcoming April or May luncheon.
- Memphis (Peter Kauffmann)
  - TSITE Memphis hosted a joint meetup of student and professional section members at Topgolf in the fall, with eight attendees – photo attached. We are looking to build on this and host another mixer bringing together professionals and students sometime this spring!
  - Quarterly meetups continue to happen in conjunction with the Memphis MPO meeting, most recently on November 21. Our next gathering will be Thu Feb 27, please contact [Peter.Kauffmann@hdrinc.com](mailto:Peter.Kauffmann@hdrinc.com) for more details or to be added to the Memphis Section mailing list.
- Technical (Peter Kauffmann) –
  - The Technical Committee is restructuring somewhat following one of our members moving out of TN late last year, so the Saturation Flow Rate data collection project is on hold for the time being. We are making gradual progress on the History Manual update. The Operations Manual update remains on hold pending coordination with the officer team about what format the future Ops Manual should take.
- Traffic Bowl (Bryan Bartnik)





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**Future Meeting Schedule**

Meeting	Date	Location
TSITE Winter Meeting/Traffic Bowl	February 20, 2025	UTK, Knoxville, TN
ITE Virtual Spring Conference	March 25-26, 2025	Virtual
SDITE Annual Meeting	April 13-16, 2025	Memphis, TN
TSITE Spring Meeting	May TBD, 2025	Virtual
TSITE Summer Meeting	July 29-August 1, 2025	Gatlinburg, TN
ITE Annual Meeting	August 10-13, 2025	Orlando, FL
TSITE Fall Meeting	October TBD, 2025	Chattanooga, TN
TSITE Winter Meeting/Traffic Bowl	February TBD, 2026	TTU, Cookeville, TN
SDITE Annual Meeting	April 12-15, 2026	Biloxi, MS
TSITE Spring Meeting	May TBD, 2026	Nashville, TN
ITE Annual Meeting	July 19-22, 2026	Detroit, MI
TSITE Summer Meeting	July 28-30, 2026	Gatlinburg, TN
TSITE Fall Meeting	October TBD, 2027	Memphis, TN
TSITE Winter Meeting/Traffic Bowl	February TBD, 2027	UTC, Chattanooga, TN
SDITE Annual Meeting	April TBD, 2027	South Carolina Section
TSITE Spring Meeting	May TBD, 2027	Knoxville, TN
TSITE Summer Meeting	July 27-29, 2027	Gatlinburg, TN
ITE Annual Meeting	July 25-28, 2027	Calgary, AL
TSITE Fall Meeting	October TBD, 2027	Nashville, TN

**Old Business**

- Updates to Website – new webmaster, Murray Allen – progress is being made

**New Business**

- Awards Discussion
- History Manual Update/Operations Manual Update

**Discussion Items**

**Call to Adjourn**