



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

*Nathan Vatter, P.E.
President
Stephen Edwards, P.E.
Vice President
Luke Dixon, P.E.
Secretary-Treasurer
Amy Burch, P.E.
Past President*

***Tennessee Section of ITE
2020 Fall Business Meeting Minutes
Tuesday, October 27th, 2020
Virtual Meeting 1:00pm CST***

Nathan called the meeting to order at 1:11.

Recognition of 14 Past Presidents:

Bill Moore
Bob Murphy
Hollis Loveday
Cindy Pionke
Jeff Hammond
Steve Allen
Greg Judy
Kevin Cole
Chris Kirby
Steve Bryan
Jason Carder
Brandon Baxter
Greg Dotson
Amy Burch

Officers Report

President's Report (Nathan Vatter)

Nathan reported that it's been a pleasure to serve TSITE and thanked everyone for attending the Fall meeting, including the 13 past presidents that were in attendance. This has been a difficult year with COVID and I would like to give a special Thanks to Amy Burch, Stephen Edwards, Luke Dixon, Brandon Baxter, Steve Bryan, and Zane Pannell as well as of our TSITE Sponsors, Committee Reps and membership and Students that have made this year a success. Reminder to do your part and Buckle Up and Slow Down.

- Vice-President's Report (Stephen Edwards)
Stephen deferred his report until the upcoming meeting discussion.
- Secretary-Treasurer Report (Luke Dixon)

Luke reported that we have had a total of 293 people register for the fall meeting. So overall we have been very pleased with the turn out for this meeting.

This number includes ITSTN and HSOC members as well. Unfortunately, we do not have a way to break down the numbers by organization but there is a lot of overlap between them anyway.

Today's peak attendance so far 195.

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Once I get the PDH forms from Stephen, I will post the recordings for each session, the sign in logs and pdh forms on the website and I'll send an email out as well like we did for the summer meeting.

- TN Section Representative's Report (Steve Bryan & Zane Pannell)
Zane reported that SDITE Board praised the TSITE Board for meeting virtually throughout 2020. Zane also reported that there will be a SDITE virtual board meeting on November 16th.
- Section Administrator's Report (Brandon Baxter)
Brandon reported that financially the chapter is in good shape because we have had very few expenses this year due to us only meeting virtually. We will basically finish the year where we started with cash flow.

Committee Reports

- Audit (Kevin Cole)

Kevin reported he had not had a chance to review the books yet.

- Awards (Amy Burch) ITE awards for next year

Amy presented a slide show of the 2020 SDITE award winners, many of the award winners were TSITE members. She highlighted the TSITE members that were selected for a SDITE award.

- Nominations (Amy Burch)

No report.

- Scholarship (Amy Burch)

No report.

- Career Development (Brian Haas)

Brian reported they are working with the student chapters to encourage participation in next year's traffic bowl. We are not sure if it will be a virtual bowl, will depend on the winter meeting format. UT Knoxville and Memphis have both confirmed that they will have a team for the bowl. They are working on getting other schools to commit to fielding a team.

- Legislative (Michelle Nickerson)

No report.

- Section Relations (Luke Dixon) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities

Luke reported that he did not have much to report on section relations. The local sections have not been very active since we are not meeting in person due to Covid. I would encourage them to explore the possibility of meeting virtually until we are able to meet in person again.

Knoxville: Cindy Pionke:

They didn't hold any meetings or conference calls in Knoxville during those months due to COVID-19 situation.

Nashville: Kenneth Perkins:

They didn't hold any meetings or conference calls in Knoxville during those months due to COVID-19



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situation.

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Tri-Cities: Jason Carder:

They didn't hold any meetings or conference calls in Tri-Cities during those months due to COVID-19 situation.

Memphis: Greg Dotson / Peter Kaufmann:

MPO meetings continue to be virtual, and they are awaiting guidance from ITE for in-person activities to resume.

Chattanooga: Ryan Stinton and Nirbesh Dhakal:

Nirbesh Dhakal reported they held an online Teams meeting on July 9th, 2020 where 8 people attended. They have not held any other meetings in Chattanooga since due to COVID-19 situation.

- Technical (Kenneth Perkins)

Kenneth reported the technical committee doesn't have anything to report. They have put off their webinars this year to the surge in free webinars being offered from other organizations. They plan to assist Nathan with the Fatal Crash Awareness Campaign once they get more details

- Traffic Bowl (Trey Todd)

No report.

Meeting Schedule

2020 Fall Meeting:	(October 27-29 Virtual Joint with HSOC and ITS TN)
2021 Winter Meeting:	TBA – Nashville or Virtual
2021 Spring Meeting:	TBA – Chattanooga or Virtual
2021 Summer Meeting:	July 28-30; Park Vista, Gatlinburg

Old Business

- Board submitted recommendations to for Section Bylaws and Charter
 - Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area
 - Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie

New Business

- Swearing in of 2021 TSITE Officers

The swearing in of Elected Officers and Oaths were administered by Mr. Steve Allen

The 2021 TSITE Elected Officers are:

- Past President – Nathan Vatter
- President – Stephen Edwards
- Vice President – Luke Dixon
- Secretary – Kenneth Perkins

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- Section Rep. Senior - Zane Pannell
- Section Rep Junior - Jason Carder

- The Section Administrator (is a non-voted officer) – due to this Brandon Baxter will (Not to be sworn in) but we appreciate him accepting this position and responsibilities

In accepting the office to which you have been elected in the Tennessee Section of the Institute of Transportation Engineers, do you solemnly pledge to discharge to the best of your ability all the duties of that office; to uphold the professional standing, honor and dignity of the Section at all times by example and precept; to be governed by the Section Charter and By-laws and by the policies, rules and procedures established by the Board of Directors; and to work diligently and faithfully for the advancement and betterment of the Section, District and Institute, and its members, so help you God?

Steve Allen: I would now like to ask each Elected Officer to unmute and state either “I do accept the office and responsibilities” or “I do not” after I read your Elected Office and your name

- Past President – Nathan Vatter stated “I do accept the office and these responsibilities”
- President – Stephen Edwards stated “I do accept the office and these responsibilities”
- Vice President – Luke Dixon stated “I do accept the office and these responsibilities”
- Secretary - Kenneth Perkins stated “I do accept the office and these responsibilities”
- Section Rep. Senior - Zane Pannell stated “I do accept the office and these responsibilities”
- Section Rep Junior - Jason Carder stated “I do accept the office and these responsibilities”

Discussion Items

- Operations Manual Update once Section Bylaws and Charter are finalized
 - Student Scholarships Updates
 - Bill Hart Scholarship being added to Operations Manual
 - Increase Funding Levels for other Scholarships, this will be included in changes to Operations Manual
- UTC is pursuing a new student chapter and TSITE, UTC, and SDITE are coordinating efforts
 - Brian Haas reported that the UTC chapter have submitted their paperwork and are waiting for it to be approved by SDITE.
- Ongoing Planning for Future Meeting considering options due to COVID-19
- 2021 Leadership ITE Class included two members from SDITE
 - Terrance Q. Hill, P.E. Kimley-Horn and Associates, TSITE
 - Ryan T. Eckenrode, P.E., PTOE, RSP1, AECOM, SCSITE
- 2020 Innov8 Event: National STEM Day November 8th
 - [Distracted Driving Challenge](#)
 - [2020 Innov8 Event: National STEM Day](#)
- Other Items or Needs from our membership?

Call to Adjourn

Nathan called to adjourn the meeting at 1:43.

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