



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Stephen Edwards, P.E.
President
Luke Dixon, P.E.
Vice President
Kenneth Perkins, P.E.
Secretary-Treasurer
Nathan Vatter, P.E.
Past President

Tennessee Section of ITE
2021 Fall Business Meeting Minutes
Wednesday, October 27th, 2021
The Marriott
Chattanooga, TN

Stephen called the meeting to order at 2:13 pm.

Recognition of 8 Past Presidents:

Steve Allen
Greg Judy
Chris Kirby
Steve Bryan
Jason Carder
Brandon Baxter
Greg Dotson
Nathan Vatter

Vote to approve Summer Business Meeting Minutes: Steve Allen- Move and Chris Kirby – second the motion

Officers Report

President's Report (Stephen Edwards)

Stephen reported that it's been a pleasure to serve TSITE and thanked everyone for attending the Fall meeting. Stephen would like to give a special Thanks to Luke Dixon, Kenneth Perkins and Brandon Baxter, and Zane Pannell as well as of our TSITE Sponsors, Committee Reps and membership and Students that have made this year a success. Stephen gave an update and reminded the attendees of the care package that was sent to Dr. Stammer.

- Vice-President's Report (Luke Dixon)
Luke deferred his report until the upcoming meeting discussion.
- Secretary-Treasurer Report (Kenneth Perkins)

Kenneth reported that we have had a total of 75 people register for the fall meeting. So overall we have been very pleased with the turn out for this meeting. Out of the 75 registrants, 62 showed up with an additional 5 walk ups.

This number includes ITSTN members as well. Unfortunately, we do not have a way to break down the numbers by organization but there is a lot of overlap between them anyway.



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- TN Section Representative's Report (Zane Pannell and Jason Carder)
No report
Notes: Section Report due in November
- Section Administrator's Report (Brandon Baxter)
Brandon reported that financially the chapter is in good shape because we have had very few expenses this year due to us only meeting virtually.
Income \$30,418.00
Exp. \$46,381.00
End \$17,512.29
Scholarship \$39,679.74

Committee Reports

- Audit (Kevin Cole)

Brandon reported that he will follow up with Kevin for review the reporting.

- Awards (Nathan Vatter) ITE awards for next year

No report

Nathan gifted Stephen Edwards a past president award.

- Nominations (Nathan Vatter)

No report.

- Scholarship (Nathan Vatter)

No report.

- Career Development (Brian Haas)

Brian reported they are working with the student chapters to encourage participation in next year's traffic bowl.

Currently they are working with TTU Chapter for Traffic Bowl participation.

- Legislative (Michelle Nickerson)

No report. Stephen will send out legislative update for Kenneth to disperse via email.

- Section Relations (Kenneth Perkins) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities

No Report

- Technical (Peter Kauffmann)

No report

- Traffic Bowl (Trey Todd)

No report.



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Meeting Schedule

2022 Winter Meeting: Tennessee Tech
2022 Spring Meeting: TBA – Chattanooga or Virtual
2022 Summer Meeting: July 27-29; Park Vista, Gatlinburg (2022 & 2023 contracts have been signed)

Old Business

- New Student ITE Chapter at UT-Chattanooga – Brian Haas will confirm Traffic Bowl participation
- Student Scholarships – Funds have been received for TDOT
- 2021 TSITE Awards – Stephen reviewed the winners that were announced at the summer meeting
- SDITE Mentorship Sessions – Ongoing – Business Development workshop led by Bob Murphy

New Business

- Swearing in of 2021 TSITE Officers

The swearing in of Elected Officers and Oaths were administered by Mr. Steve Allen

The 2021 TSITE Elected Officers are:

- Past President – Stephen Edwards
- President – Luke Dixon
- Vice President – Kenneth Perkins
- Secretary – Lauren Gaines
- Section Rep. Senior - Jason Carder (Not Present)
- Section Rep. Junior - Bryan Bartnik

- The Section Administrator (is a non-voted officer) – due to this Brandon Baxter will (Not to be sworn in) but we appreciate him accepting this position and responsibilities

In accepting the office to which you have been elected in the Tennessee Section of the Institute of Transportation Engineers, do you solemnly pledge to discharge to the best of your ability all the duties of that office; to uphold the professional standing, honor and dignity of the Section at all times by example and precept; to be governed by the Section Charter and By-laws and by the policies, rules and procedures established by the Board of Directors; and to work diligently and faithfully for the advancement and betterment of the Section, District and Institute, and its members, so help you God?

Steve Allen: I would now like to ask each Elected Officer to state either “I do accept the office and responsibilities”

- Past President – Stephen Edwards stated “I do accept the office and these responsibilities”
- President – Luke Dixon stated “I do accept the office and these responsibilities”
- Vice President – Kenneth Perkins stated “I do accept the office and these responsibilities”
- Secretary - Lauren Gaines stated “I do accept the office and these responsibilities”



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Discussion Items

Call to Adjourn

Nathan made a motion to adjourn Brad W. second
Stephen called to adjourn the meeting at 2:49.

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