



TENNESSEE SECTION INSTITUTE OF TRANSPORTATION ENGINEERS

Nathan Vatter, P.E.  
President  
Stephen Edwards, P.E.  
Vice President  
Luke Dixon, P.E., PTOE  
Secretary-Treasurer  
Amy Burch, P.E.  
Past President

***Tennessee Section of ITE***  
**2020 Summer Business Meeting Minutes**  
**Friday, July 24, 2020**  
**Virtual Meeting – Microsoft Teams**

***Call Meeting to Order 11:56***

***Recognition of Past Presidents***

**18 total past presidents:**

Bill Moore  
Bob Murphy  
Alan Childers  
Hollis Loveday  
Craig Hanchey  
Cindy Pionke  
Jeff Hammond  
Steve Allen  
Greg Judy  
Kevin Cole  
Chris Kirby  
Chris Rhodes  
Steve Bryan  
Jason Carder  
Mike Conger  
Brandon Baxter  
Greg Dotson  
Amy Burch

***Vote to approve Spring Business Meeting Minutes***

Motion to approve – Cindy Pionke  
Seconded by Bill Moore

***Officers Report***

- President's Report (Nathan Vatter)  
Nathan thanked everyone for attending the summer meeting and recognized the 18 past presidents that were in attendance. Nathan then asked for approval of the spring business meeting minutes.
- Vice-President's Report (Stephen Edwards)  
Stephen deferred his report until the upcoming meeting schedule section.



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- Secretary-Treasurer Report (Luke Dixon)

As of last night, we have had a total of 176 people register for the summer meeting. This number includes ASCE members that attended Wednesday's joint meeting as well.

Wednesday's peak attendance was 139

Thursday's peak attendance was 92

Today's peak attendance so far 85

Luke thanked our members and guests for their generous scholarship donations. So far we have raised \$3670 through online donations that people gave when they registered for the meeting.

Gresham has also pledged \$1000 so we have currently raised a total of \$4,670 for the scholarship fund this year. Which is amazing considering we were unable to host the scholarship auction this year!

If you did not get a chance to donate, you still can we will drop a link to TSITE's paypal account in the chat box.

[https://paypal.me/TNSectionITE?locale.x=en\\_US](https://paypal.me/TNSectionITE?locale.x=en_US)

Luke stated that once he gets the PDH forms from Stephen, he will post the recordings for each session, the sign in logs and pdh forms on the website and send a reminder email out as well.

- TN Section Representative's Report (Steve Bryan & Zane Pannell)

Steve Bryan presented:

-The southern district had a distracted driving campaign, Steve reminded everyone about the TSITE PSA award winners. The winners can be viewed on the TSITE website.

-The updated TSITE section bylaws are now completed.

-The Southern district meeting planned for New Orleans this year will be held virtually over several weeks in August.

-Leadership ITE will be 100% virtual this year, applications are due September 16<sup>th</sup>. They only select 12 participants a year. Please fill out an application if you are interested.

-We also need list of TSITE members that have passed away since 4/2019 for SDITE meeting. If you know of a member that has passed away since the last southern district meeting please let Steve know.

- Section Administrator's Report (Brandon Baxter)

Brandon covered the TSITE Financial Report. He noted that since the meetings have been converted to virtual, we have very few expenses making the current financial reports very simple. Brandon mentioned that ITE International previously wrote the scholarship checks themselves and sent them to the scholarship recipients. They are now making direct deposits directly into TSITE's account and the section administrator will write the checks and mail them out to the scholarship recipients. The new scholarship fund balance will be around 37k after the donations collected during the summer meeting are added to the account.

**TSITE: ADVANCING TRANSPORTATION IN TENNESSEE**



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### **Committee Reports**

- Audit (Kevin Cole)

Kevin Cole reported that Brandon provided the financial report for him to review before the meeting and everything looks good.

- Awards (Amy Burch)

Amy Burch thanked and congratulated the board for pulling off the first virtual summer meeting. Amy announced the awards for those that were not able to attend Thursday's session:

The **Robert Stammer Student Chapter Award** was presented to the University of Tennessee.

**Ed Watt Volunteer Distinguished Service Award:**

Nermine Nashed (TDOT)

**Tennessee Section Outstanding Individual Award:**

Terrance Hill (Kimley Horn)

**Jack B. Humphreys Young Member Award:**

Kenneth Perkins (Volkert)

- Nominations (Amy Burch)

Amy thanked the Committee members and officer candidates for their participation and willingness to serve TSITE.

- Scholarship (Amy Burch)

Amy reported that the scholarship recipients were announced via email in early June. She announced the scholarship winners for those that were not able to attend Thursday's session:

**William L. Moore, Jr. Scholarship Award (\$2,000)**

Caroline Janssen, Vanderbilt University

**John R. Harper Memorial Scholarship (\$2,000)**

Mojdeh Azad, University of Tennessee – Knoxville

**Billy M. Hart Memorial Scholarship (\$2,000)**

Yi Wen, University of Tennessee – Knoxville

**T. Darcy Sullivan Scholarship Award (\$1,500)**

Nitesh Shah, University of Tennessee – Knoxville

***TSITE: ADVANCING TRANSPORTATION IN TENNESSEE***



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**Bill D. Kervin, Jr. Scholarship Award (\$1,500)**

Nima Hoseinzadeh, University of Tennessee – Knoxville

**TN Section Undergraduate Scholarship Award (\$1,500)**

Kailey Newcome, Vanderbilt University

- Career Development (Brian Haas)

Brian Haas congratulated all of the students that won awards this year. He thanked the students and facility advisors for their participation in the awards ceremony and our section meetings this year. Brian mentioned that UT Chattanooga is trying to start a student chapter, they are in the process of submitting the required paperwork to begin setting up a chapter. Brian spoke with Osama Osman who will be the facility advisor, he said that due to covid they are having trouble finding students that are interested in joining. Brian will need student chapter liaisons for the next year including the new UT Chattanooga chapter.

- Legislative (Michelle Nickerson)

Michelle was not able to attend but provided Nathan a list of items to discuss. Update to the Slow poke law – Chapter 598, original law required motorists to use the left lane for passing only on three lane roads, the new law is now applicable on two lane roads as well.

Personal delivery devices Chapter 685 – allows these devices to operate on the sidewalk and crosswalks within the state right of way.

- Section Relations (Luke Dixon) Memphis, Nashville, Chattanooga, Knoxville and Tri-Cities

Luke reported that he did not have much to report on section relations. Upon recommendation from ITE, the TSITE board suspended local area section meetings due to COVID back in March so our local chapters have not met. We are encouraging them to explore the possibility of meeting virtually until we are able to meet in person again.

**Knoxville: Cindy Pionke:**

There was an International ITE virtual meeting on June 9th about Districts/Sections/Chapters that was held for the officers.

The Georgia Section (GAITE) has let other Sections join in on their webinars. Ms. Cindy has attended two of their webinars – one was on May 28 and the other was June 11 – from noon to 1pm. She is suggesting TSITE to advertise this opportunity to our membership.

**Chattanooga: Ryan Stinton and Nirbesh Dhakal:**

They didn't hold any meetings or conference calls in Chattanooga during those months due to COVID-19.



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**Nashville: Kenneth Perkins:**

They didn't hold any meetings or conference calls in Nashville during those months due to COVID-19.

**Memphis: Greg Dotson / Peter Kaufmann:**

They didn't hold any meetings or conference calls in Memphis during those months due to COVID-19.

**Tri-Cities: Jason Carder:**

They didn't hold any meetings or conference calls in Tri-Cities during those months due to COVID-19.

- Technical (Kenneth Perkins)

No report.

- Traffic Bowl (Trey Todd)

No Report

***Meeting Schedule***

2020 Spring:	May 19 - Virtual Meeting – Microsoft Teams
2020 Summer:	July 22-24; Virtual Meeting – Microsoft Teams
2020 ITE/SDITE:	August 4-6, 11-13, 18-20; International / SDITE Joint Virtual Meeting
2020 Fall Meeting:	October 26-28 Virtual Joint meeting with HSOC & ITS TN
2021 Winter Meeting:	TBA - Nashville

Stephen discussed the remaining meeting dates for 2020. He mentioned that contract with the hotel for the summer meeting in Gatlinburg has been moved to 2021. We also have the contract set for 2022 summer meeting.

Our fall meeting may be in Chattanooga or we may have a joint virtual meeting with Highway Safety Operations Conference and ITS TN. This will allow TSITE to be exposed to a larger crowd and potentially increase our membership. We would like to get the agenda finalized by August to allow for ample time for everyone to participate. Lee Smith stated that the HSOC has decided it will be a virtual meeting due to uncertainty due to Covid. They would like ITS TN and TSITE to be involved. Nathan mentioned that our fall meeting will likely be virtual, more information will be announced in the future.

We may consider moving the hotel and reservations for Chattanooga to the spring 2021 meeting.

***Old Business***

- 2020 SDITE Distracted Driving Service Project

Nathan: we had several great submissions and picked two winners, a video and poster. The winners can be viewed on the TSITE website. We will be looking to do another service project next year, it was a great experience for us to take on.



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- Board submitted recommendations to for Section Bylaws and Charter

Nathan mentioned these are being updated as directed from ITE International.

- Section 5.3 clarifying the responsibility of the Section related to Chapters and student chapters within the area
- Section 6.2 language addressing how to handle a tie the Section Administrator will cast a vote to break the tie

***New Business***

- Results from Election of TSITE Officers:

Nathan reported the results of the 2020 election:

**Secretary Position:** Kenneth Perkins

**Section Representative:** Jason Carder

Steven made a motion to destroy the ballots. Amy seconded the motion. All voted in favor to destroy ballots. Motion approved.

- Operations Manual Update once Section Bylaws and Charter are finalized
  - Student Scholarships Updates
    - Bill Hart Scholarship being added to Operations Manual
    - Increase Funding Levels for other Scholarships, this will be included in changes to Operations Manual

Nathan mentioned that we added a new scholarship for Bill Hart and increased the amount of the other existing donations to compensate for the increases the cost of school and tuition.

- UTC is pursuing a new student chapter and TSITE, UTC, and SDITE are coordinating efforts  
Nathan mentioned that Brian Haas already covered this in his report, we will keep you updated as the process moves forward.

- Ongoing Planning for Future Meeting considering options due to COVID-19

Nathan: Please let us know if you have any comments or ideas for improvement for future virtual meetings.

- SDITE Meeting in 2025 will be a joint meeting in Memphis with the Missouri Valley Section of ITE, MOVITE, Chattanooga will return as the next host city based on comments received from members.

Nathan discussed the board made their decision to hold the meeting with the MOVITE based on the survey results from our membership. Chattanooga will be the next city after Memphis to host the SDITE meeting.

- Other Items?



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**Discussion Items**

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Steve Allen mentioned that reviewed the award descriptions on the website and we need to update or remove the number of student chapters because they fluctuate and it is not always four. Steve also mentioned that we need to update descriptions of awards on the website to remove “engineer” and “his” descriptions since females and non-engineers can win them. Descriptions need to be made more generic.

Steve Allen mentioned that the Bill Hart golf tournament will likely be canceled due to covid, he does not see them being able to host it at this time. Hopefully we will be able to host both golf tournaments next year.

**Call to Adjourn**

Nathan called for a motion to adjourn at 12:42.