The Tennessee Section of the Institute of Transportation Engineers (TSITE) is pleased to submit the following report summarizing the Section’s activities over the past year.

TSITE EXECUTIVE BOARD

2003 Officers
President Anthony Todd (423) 975-2733 traffic@preferred.com
Vice President Bill Kervin (865) 694-2096 bill.kervin@kimley-horn.com
Secretary-Treasurer Jeff Hammond (615) 383-8420 jhammond@neel-schaffer.com
Section Representative (02-03) John Gould (865) 963-4300 jgould@wilbursmith.com
Section Representative (03-04) Greg Judy (615) 383-8420 gjudy@neel-schaffer.com
Immediate Past President Cindy Pionke (865) 215-5825 cindy.pionke@knoxcounty.org
Affiliate Director Renny Stinson (615) 772-7605 rstinson@stansellelectric.com

2003 Committee Chairpersons
Membership Greg Judy (615) 383-8420 gjudy@neel-schaffer.com
Scholarship Cindy Pionke (865) 215-5825 cindy.pionke@knoxcounty.org
Section Relations Jeff Hammond (615) 383-8420 jhammond@neel-schaffer.com
Technical Hollis Loveday (865)963-4300 hloveday@wilbursmith.com
Nominations Cindy Pionke (865) 215-5825 cindy.pionke@knoxcounty.org
Awards Cindy Pionke (865) 215-5825 cindy.pionke@knoxcounty.org
Audit Jeff Hammond (615) 383-8420 jhammond@neel-schaffer.com
Career Development Dawn Foster (865) 963-4300 dfoster@wilbursmith.com

2004 Officer-Elect Positions
President Bill Kervin (865) 694-2096 bill.kervin@kimley-horn.com
Vice President Jeff Hammond (615) 383-8420 jhammond@neel-schaffer.com
Secretary-Treasurer Steve Allen (615) 741-6741 steve.allen@state.tn.us
Section Representative (03-04) Greg Judy (615) 383-8420 gjudy@neel-schaffer.com
Section Representative (04-05) John Van Winkle (423) 757-500 vanwinkle@mail.chattanooga.gov
Immediate Past President Anthony Todd (423) 975-2733 traffic@preferred.com
Affiliate Director David Stansell (615) 772-7636 davids@stansellelectric.com
2003 TSITE MEETING SCHEDULE

Winter Meeting: February 26  Tennessee Tech University  Cookeville, TN
Spring Meeting: May 6  Farragut City Hall  Farragut, TN
Summer Meeting: July 11-12  Fall Creek Falls State Park  Pikeville, TN
Fall Meeting: October 16  Joint Meeting with AL Section  Huntsville, Al

Membership
TSITE continues to be proactive in maintaining a current roles list. We feel this helps the Section provide better service and communication to the Section. The updated electronic database instituted last year continues to pay dividends. The Section provides a “Member Information Update Form” on our website so members can submit information as needed. We have reduced postage costs by communicating with members using e-mail, where possible. The following is an updated membership count.

<table>
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<th>Membership Grade</th>
<th>Number</th>
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<td>Institute Affiliate</td>
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<td>Member 10</td>
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<td>Section Affiliates</td>
<td>19</td>
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</table>
TSITE – Tennessee Transportation Assistance Program (TTAP) Partnership

The partnership between TTAP and TSITE continued throughout 2003. TTAP is a program spearheaded by the Transportation Research Center at UT-Knoxville. TSITE provides instructors for some TTAP short courses and continuing education classes. During 2003, several TSITE members lent their knowledge and time to help with this effort:

- **Bill Kervin, P.E.,** *Advanced Roadway Surveying, Basic Roadway Surveying, and Storm Water Drainage*
- **Karen Brunelle,** *Millennium Edition MUTCD, Rev.2 Major Changes*
- **Glen Beckwith, P.E.,** *Plans Interpretation*
- **Dr. Fred Wegmann,** *Traffic Engineering*

Awards

Tennessee Section ITE Member Awards

*Volunteer Distinguished Service Award:* This recognition is given to a TSITE member who has contributed both to the advancement of the transportation profession and to ITE at the Section and district levels. Established in 1975, this high award is only presented to an engineer active in the profession for more than 10 years and who has exhibited outstanding service above and beyond the normal duties of his position over a number of years.

**2003 Volunteer Distinguished Service Award:** Richard Riggins, P.E. (Neel-Schaffer, Inc.)

*Jack B. Humphreys Young Member Award:* This recognition is given to a TSITE member who has contributed significantly to the Section or the profession over the past few years. Established in 2002, this award recognizes the achievements of members under the age of 35.

**2003 Jack B. Humphreys Young Member Award:** Gregory D. Judy, P.E., PTOE (Neel-Schaffer, Inc.)

*Tennessee Section Outstanding Individual Award:* This recognition is given to a TSITE member who has demonstrated outstanding service to the profession and to ITE at the State and District levels. Established in 1975, this award recognizes the recent achievements of members over the past few years.

**2003 Tennessee Section Outstanding Individual Award:** Preston Elliott (TN Dept. of Transportation)
Tennessee Section ITE Student Awards

Student Paper Competition: The purpose of the Student Paper competition is to encourage student members of the Institute of Transportation Engineers (ITE) to conduct and report on independent and original research and investigation of traffic and transportation subjects and to provide a means for recognizing outstanding accomplishments in this area. A committee, comprised of members of TSITE, reviewed all papers received and select award winners. The two best papers received awards. The first place winner received $250.00 and the runner-up received $100.00. Winners presented their papers at a TSITE summer meeting.

2003 First-Place Paper Award: Jon Storey, UT-Knoxville, *A Review of the Transportation Submodel in the Smart Growth Index Computer Index*

2003 Runner-Up Paper Award: Sathya Sudhahar, Tennessee Tech University, *Modern Roundabouts: Can be an Environmentally Beneficial Intersection Traffic Control Device in the U.S.*

Robert Stammer Outstanding Student Chapter Award: This recognition is given to one of the four ITE student chapters in the state of Tennessee who, for the school year, contributed outstandingly to the advancement of the transportation profession in the Tennessee Section. Established in 2003, this award recognizes the recent achievements of chapters and encourages more participation with the Southern District.

2003 Robert Stammer Outstanding Student Chapter Award: University of Tennessee-Knoxville

TSITE Student Scholarship: TSITE sponsors a student scholarship program each year for civil engineering students enrolled at a university within the State of Tennessee who have demonstrated a strong commitment in transportation engineering. A scholarship candidate must be enrolled in an undergraduate accredited civil engineering program within the State of Tennessee or a graduate of an accredited program and enrolled in a graduate civil engineering program within the State of Tennessee in the year following nomination. The candidate may be either a full or part time student. Two $1,000 scholarships were awarded this year.

2003 TSITE Scholarship Award Recipients:
   Jon Storey, UT-Knoxville
   Megan Blake, UT-Knoxville
Scholarship Fund

TSITE held its annual summer meeting at Fall Creek Falls State Park. This is the traditional meeting where an auction is held to benefit the Section’s scholarship fund. Once again we had a great turnout with much support going toward the fund. Items auctioned are furnished by members, their families and corporate contributors. Nearly $3,000 was raised this year. This brings the balance of the fund to over $31,000. The Section awards two (2) $1,000 scholarships to engineering students in Tennessee.

Section Communications

TSITE continued its objective of effectively communicating with its membership. Three newsletters were published this year: Winter, Spring/Summer, and Fall. Utilizing the improved membership database, Section correspondence including meeting notices, meeting reminders and other messages were sent by e-mail to those with the capability (95% of membership).

The Section also maintains its own website www.tsite.org. Membership applications, student resources, meeting information and much more are available.

The Executive Board has also begun discussions regarding the feasibility of conducting Section elections via the internet and our website. These discussions will continue into 2004.

Technical Committee Efforts

John Gould continued his work, on behalf of the Section, in formulating data on trip generation rates for retail centers in the Knoxville area. He is specifically looking at the impact of cluster developments on individual rates.

Bill Cole continued his effort of deriving a ranked index for prioritizing signal installations. The scope of the study involves prioritizing signal installations that already meet warrant thresholds.

Alan Childers and Marshall Elizer are working as contributors to ITE’s Urban Geometric Design Handbook. Marshall is writing an introduction section and serving as an editor. Alan is helping write a chapter covering roadside safety design.

New Happenings

Job Postings at www.tsite.org

In 2003 TSITE began a new effort utilizing our internet site. As a service to our regular and affiliate members, those in good standing may submit information on job openings for posting on the Section’s web site. Guidelines as to the type of position, the length of the posting and the content of the posting were developed by the Executive Board.

December 2003
Contribution to International ITE’s Professional Development Fund

TSITE has made a contribution to ITE’s Professional Development Fund. The funds were approved at the summer meeting.

Newsletter Contributions for Student Chapter Funds

In a effort to expand the Section’s support of student chapter functions and activities, the Section has instituted a new program to accept donations for the production of the newsletter. Funds raised by this effort will be used to increase support to student chapters. Uses of these funds include offsetting student travel expenses to Section and District meetings.

**TSITE By-Law Changes**

The Bylaws had not been updated since 1989. In that time, TSITE has had several minor policy changes. To officially incorporate these changes, several sections of TSITE’s by-laws were modified as of the beginning of 2003.

- Modified the length of time a member’s dues may be late without penalty,
- Added Section Representative into the line of presidency succession,
- Modified text to reflect the Section’s additional Section Representative,
- Updated the list of official standing committees,
- Replaced references to *Board of Directors* with *Section Board*.

**Monthly TSITE Meetings**

TSITE continues to encourage its members to attend one of the monthly or quarterly local meetings that are held in the state’s metropolitan areas of Chattanooga, Knoxville, Memphis, and Nashville. Memphis has quarterly meetings and the other cities have monthly meetings.