



INSTITUTE OF TRANSPORTATION ENGINEERS

Section Activities Report for the Tennessee Section (TSITE)

January 1, 2015 to December 31, 2015

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SECTION 1: INVOLVEMENT OF SECTION MEMBERS

1.A. OFFICERS AND COMMITTEE CHAIRS – TSITE continued to maintain a full roster of the following Section officers and committee chairs in 2015:

2015 TSITE EXECUTIVE BOARD OFFICERS

President.....Mike Conger, P.E.
Vice President.....Brandon Baxter, P.E., PTOE
Secretary/Treasurer.....Kevin Comstock
Past President.....John Hunter, P.E.
Section Representative (2014-15).....Amy Burch, P.E.
Section Representative (2014-15).....Brad Waldschmidt, P.E.
Section Representative (2015-16)..... Jonathan Cleghon, P.E.
Affiliate Director.....Tim Britt

2015 TSITE COMMITTEE CHAIRS

Audit.....Chris Kirby, P.E.
Awards..... John Hunter, P.E.
Career Development.....Brian Haas, P.E.
Legislative..... Brad Waldschmidt, P.E.
Nominations..... John Hunter, P.E.
Scholarship..... John Hunter, P.E.
Technical..... Luke Dixon, P.E., PTOE
Section Relations.....Kevin Comstock (Chair)
Greg Dotson, P.E. (Membership)
Luke Dixon, P.E. (Website)

SECTION 1.A. (CONTINUED)

2015 TSITE STUDENT CHAPTER LIAISONS

Tennessee State University.....Luke Dixon, P.E., PTOE
Tennessee Tech University..... Brian Haas, P.E.
University of Memphis.....Rick Gafford, P.E.
University of Tennessee..... Brian Haas, P.E.
Vanderbilt University..... Luke Dixon, P.E., PTOE

2015 TSITE LOCAL CHAPTER MEETING COORDINATORS

Chattanooga Area.....Karen Anderson, P.E.
Knoxville Area..... Cindy Pionke, P.E.
Memphis Area.....Greg Dotson, P.E.
Nashville Area..... Brad Waldschmidt, P.E.
Tri-Cities Area..... Jason Carder, P.E.

2015 TSITE SPECIAL COMMITTEES

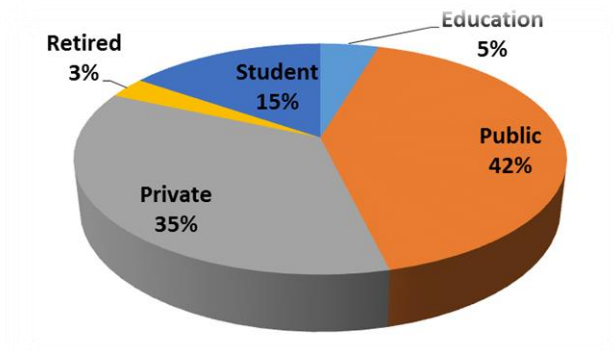
TSITE 50th Anniversary.....Steve Bryan, P.E.
Mission/Vision Statement.....Cindy Pionke, P.E.

1.B. MEMBERSHIP – TSITE continues to exceed 300 total members as broken out in the categories as shown in the table below. Over 99% of the TSITE members are also members at the International ITE level. TSITE is currently working on modifications to its Local Affiliate membership structure in order to better clarify the affiliate member application process. The TSITE Board will be reviewing its Bylaws over the next year and evaluating the need for a possible Bylaws revision to address this.

2015 TSITE Membership Totals

Membership Grade	Membership		Section Annual Dues
	TSITE	Int'l ITE	
TSITE Member Grade			
Fellow	12	12	\$25
Fellow Life	22	22	\$0
Fellow Retired	2	2	\$0
Member	204	204	\$25
Member Life	17	17	\$0
Institute Affiliate	5	5	\$25
TSITE Affiliate Grade			
Local Area Affiliate	2		\$25
TSITE Student Grade			
Student Member	43	43	\$0
TSITE Membership Grand Totals			
Total w/o students	264	262	
Total w/ students	307	305	

The current breakdown of membership by occupational sector is shown in the chart below indicating a good balance between public and private sector membership:



1.C. MEMBER AWARDS – TSITE recognizes the contributions of its members each year through the following awards. These awards were presented by TSITE Immediate Past President John Hunter (on left in below pictures) at a special Awards Banquet held at the Summer Annual meeting in Gatlinburg, TN in July 2015.

***EDWARD E. WATT VOLUNTEER
DISTINGUISHED SERVICE AWARD***

Purpose of Award: Presented to an individual who, over a period of years, has contributed outstandingly to the advancement of the transportation profession both at the Tennessee Section and at Southern District levels.



Recipient's Name: **Jeff Hammond, P.E.**
RPM Transportation Consultants

***TENNESSEE OUTSTANDING
INDIVIDUAL SERVICE AWARD***

Purpose of Award: Presented to an individual who, over the previous year, has contributed significantly to the advancement of the transportation profession and at both the Tennessee Section and Southern District) levels.



Recipient's Name: **Chris Rhodes, P.E.**
Kimley-Horn Associates

***JACK B. HUMPHREYS YOUNG
MEMBER SERVICE AWARD***

Purpose of Award: Presented to an individual who, under 35 years of age, has contributed significantly to the advancement of the transportation profession and at both the Tennessee Section and Southern District levels.



Recipient's Name: **Brian Haas, P.E.**
Cannon & Cannon, Inc.

SECTION 2: FINANCES

TSITE manages its finances in two separate accounts: a checking account to cover operational costs, and a scholarship fund, managed by International ITE, where proceeds to and distributions of student scholarship are managed.

For U.S. entities, does your district have a Federal Employer Identification Number?

☒ Yes ☐ No FEIN # - 33-1015132

2015 TSITE OPERATIONAL SUMMARY

Beginning Balance (as of January 1, 2015) \$14,806.61

Income Summary:

ITE Membership Dues	\$ 3,367.82
TSITE Affiliate Dues	\$ 50.00
Meeting receipts	\$11,017.41
Sponsorship Income	\$ 4,464.80
SDITE Reimbursement	\$ 731.31
Scholarship Auction	\$ 6,382.00

Total Income: \$26,013.34

Expenditures Summary:

Meeting expenditures	(\$13,407.03)
TSITE Member Awards	(\$ 364.28)
TSITE Sponsored Webinars	(\$ 1,500.00)
TSITE Traffic Bowl	(\$ 54.41)
SDITE Traffic Bowl	(\$ 1,462.62)
Website design/hosting	(\$ 214.95)
Student Paper awards	(\$ 950.00)
Deposits to Scholarship Fund	(\$11,500.00)
Deposit for Summer 2016 Mtg	(\$ 500.00)
Misc. (printing, supplies, etc.)	(\$ 123.29)

Total Expenditures: (\$30,076.58)

Ending Balance (as of December 31, 2015) \$11,338.89

2015 TSITE SCHOLARSHIP FUND SUMMARY

Beginning Balance (as of January 1, 2015) \$35,361.71

Ending Balance (as of August 31, 2015) \$34,592.51

SECTION 3: MEETING/TECHNICAL ACTIVITIES

3.A. TSITE QUARTERLY MEETINGS

TSITE holds four quarterly meetings each year with locations being strategically rotate to ensure involvement from our members in all major areas/cities of the State. It is these quarterly meetings where the heart of TSITE's technical activities are found. In addition to the continuing education and valuable PDH credit opportunities provided at these meetings, there are perhaps more importantly opportunities for networking and interaction among peers that are provided. TSITE has a strong core of dedicated members that travel to multiple meetings each year who are often joined by a strong local presence of professionals working in and near the host location. The following is a summary of the TSITE meetings in 2015:

Winter Meeting: March 26, Memphis

Spring Meeting: May 21, Kingsport

Summer Meeting: July 29 - 31, Gatlinburg

Fall Meeting: November 5, Chattanooga (joint meeting with TN Chapter APWA)

Winter Meeting

Date: March 26, 2015

Location: Memphis (University of Memphis)

Attendance: 49

Member Registration Cost: \$30.00

PDH's Offered: 3.5 hours

The TSITE Winter Meeting is hosted every year by a TSITE Student Chapter to coincide with



2015 Traffic Bowl – UT (left) and UM (right)

the annual TSITE Traffic Bowl competition. In 2015, the University of Memphis hosted the meeting at their campus in the University Center. Teams from two of the five student chapters competed for the honor of representing TSITE in the SDITE Traffic Bowl. The teams competing were the University of Tennessee and the University of Memphis. The team from the University of Tennessee won the

competition, and subsequently represented TSITE at the SDITE Traffic Bowl held in conjunction with the 2015 SDITE Annual Meeting in Biloxi, MS where it finished in 2nd Place.

The Winter Meeting was originally scheduled for February 19, 2015 however it had to be postponed not once, but twice due to forecasted and subsequent inclement wintry weather. The TSITE Board was forced to make difficult decisions each time as to whether to postpone the meeting or not based on forecasted wintry weather that can tend to be very unpredictable in Tennessee. Ultimately it was determined to base the decision to postpone both times in the interest of safety versus the potential for inconvenience of attendees and presenters. Despite the two postponements the Winter Meeting was still a success and the dedication and quality of our membership were shown through the flexibility and honoring of agreements to host and present.

The agenda for the meeting was as follows:

- Elvis Presley Boulevard Improvements – Drake Danley, P.E. (Kimley-Horn and Associates)
- Memphis MPO Congestion Management Plan Update – Gregory Dotson, P.E. (Gannett Fleming, Inc) and Peter Jenkins (Memphis Urban Area MPO)
- TSITE Traffic Bowl Competition
- TSITE Business Meeting
- I-40/I-240 Interchange Improvements – Michael Welch (TDOT)
- Southeast Regional Surface Transportation Workforce Center – Stephanie Ivey, PhD (University of Memphis)

Spring Meeting

Date: May 7, 2015

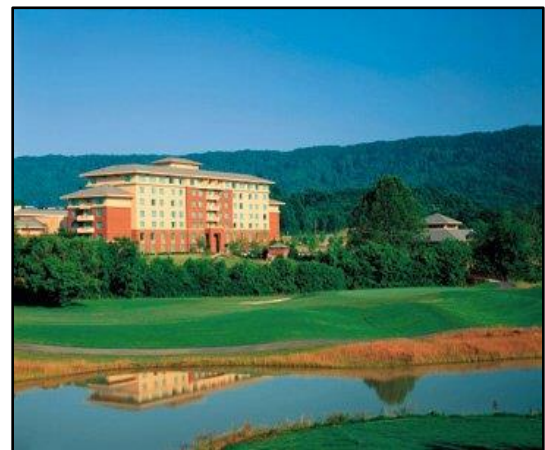
Location: Kingsport

Attendance: 40

Member Registration Cost: \$40.00

PDH's Offered: 3.5

The TSITE Spring Meeting was held in Kingsport, TN, which is the exact opposite corner of the state from where the Winter Meeting was held in



Meadowview Conference Center – Kingsport, TN

Memphis at a distance of nearly 500 miles. The meeting was at the MeadowView Conference Resort and Convention Center and included several informative technical sessions focusing on both operational and safety related topics dealing with transportation.

The agenda for the meeting was as follows:

- Flashing Yellow Arrow Indications – Jason Carder, P.E. (Mattern & Craig)
- Superstreet Arterial Management (SSAM) System for Congested Corridors – Stephen Meyer, MSc, P.E. (Meyer Transportation Consultants)
- Johnson City Intelligent Transportation System and Master Plan – Mark Washing, P.E. (Gresham, Smith and Partners)
- TSITE Business Meeting
- Increasing Nighttime Seatbelt Usage Rates – Shashi Nambisan, Ph.D., P.E. (University of Tennessee, Knoxville)
- Telford Road Safety Improvements – Brandon Baxter, P.E., PTOE (Ragan-Smith Associates)

Summer Meeting

Date: July 29 - 31, 2015

Location: Gatlinburg

Attendance: 60

Member Registration Cost: \$120.00

PDH's Offered: 6.5 hours

In addition to the annual awards banquet and scholarship auction, the Summer meeting agenda also offered technical presentations, social events, and the



Outdoor Activities at TSITE Summer Meeting Social Event

Executive Board meeting.

The awards banquet and scholarship auction was held on the evening of July 30. TSITE members bring items to donate for auction, and then bid on those items. The

proceeds from the auction fund our student scholarships. The 2015 auction saw \$4,382 raised for the scholarship fund. In addition, the awards banquet recognizes student paper winners, student scholarship winners, and the best overall student chapter.

The results of TSITE 2016 officer elections were announced at the business meeting. The new officers for 2016 were Greg Dotson (Secretary-Treasurer), Karen Anderson (Section Representative) and Ben Ledsinger (Section Representative).

There were opportunities for members to engage in social events as well. The meeting format from the previous year was implemented again due to the positive response that was received, which included a Wednesday evening family social event. Sponsor donations were required in order to cover the costs of the use of an outdoor pavilion and catering of drinks and pizza. Several generous sponsors came through and made the event possible and a great success. Once again a highlight of the event was the outdoor fun and games for grown-ups and children alike! Several of the outdoor toys that were used were subsequently placed in the scholarship auction the following evening!

The agenda for the meeting was as follows:

- Understanding the Adaptive Signal Control Technology (ASCT) System Engineering Analysis Process – Adam Moser (Gresham, Smith and Partners)
- The Impact of Narrow Lanes on the Safety of Arterial Roads and The Impact of Small Segments & Sample Sizes on Space Mean Speed Estimation (2015 TSITE Student Paper Competition Winner) – Hyeonsup Lim (University of Tennessee student)
- Generating Customized Driving Cycles to Support Cost-Effective Vehicle Choices: A more accurate Fuel Economy Estimation Using Large-Scale Trajectory Data (2015 TSITE Student Paper Competition Winner) – Jun Liu (University of Tennessee student)
- Family Social Event
- Center Street Road Diet, Kingsport, TN – Jason Carder (Mattern & Craig) and Najmeh Jami (RPM Transportation Consultants)
- Over-Dimensional Vehicle Restriction Study for US 129 in Tennessee – Nathan Vatter (TDOT)

- TSITE Committee Meetings and Vendor Exhibits
- Awards Banquet & Scholarship Auction
- Business Meeting
- Design Meets Reality - Steve Allen (TDOT) and Zane Pannell (TDOT)

Fall Meeting

Date: November 5, 2015

Location: Chattanooga, Joint Meeting with TN Chapter of American Public Works Association (TCAPWA)

Attendance: 36 TSITE Members/ Unknown number of TCAPWA attendees

Member Registration Cost: \$60.00

PDH's Offered: 3.5 hours

The TSITE Fall Meeting was a joint meeting with the TCAPWA and held at the Chattanooga Convention Center. This was TCAPWA's annual meeting and included several activities over a total 3 day period. TSITE provided a technical session track dealing with transportation matters on one day of the meeting and there were 3 other technical tracks running concurrently involving other public works related topics. This marked the third consecutive year of joint meetings in the Fall for TSITE, with the others being ALSITE in 2013 and ITS-TN in 2014. TSITE feels it is important to conduct joint meetings as it provides our membership exposure to other related technical topics and increases networking opportunities. A joint meeting for the Fall of 2016 is being planned with the Tennessee Chapter of American Planning Association (TAPA).

The agenda for the TSITE technical track was as follows:

- Gulf Shores, Ala., Adaptive Traffic Signal System – Richard Caudle, P.E. (Skipper Consulting)
- Accelerated Delivery – Whitney Sullivan, TDOT
- Creating a Pedestrian and Bicycle Safety Improvement Program for Your Urban Area – Jeff Hammond, P.E. (RPM Transportation Consultants)
- Transit Signal Prioritization – Brainerd Road – Kevin Comstock (City of Chattanooga)
- TSITE Business Meeting
- TSITE Officer Installation Ceremony

3.B. TSITE LOCAL CHAPTER MEETINGS – TSITE also holds local chapter meetings on a monthly basis in the larger metropolitan areas (Nashville, Knoxville, Chattanooga & Memphis). These meetings are informal and provide our membership with additional opportunities for networking, sharing information, and distributing news among the membership. Attendance varies, but a typical local meeting will have between 4 and 20 members in attendance.

3.C. TSITE SPONSORED TRAINING – In 2015, TSITE spent \$1,500 to sponsor ITE webinars for our membership. These webinars are typically held between our quarterly meetings, and are held at various locations across the state, in order to accommodate as many of our members as possible. TSITE sponsored the following three ITE webinars in 2015:

- February 10: “Lagging Left-Turn Arrow Safety and Operation” by ITE, held at 5 locations, total attendance 37
- July 9: “Safety Benefits of Complete Streets” by ITE, held at 5 locations, total attendance 59
- December 10: “Intersection Design Challenges” by ITE, held at 5 locations, total attendance Not Available

SECTION 4: LEGISLATIVE ACTIVITIES

The TSITE Legislative Committee is responsible for reviewing the Tennessee State House and Senate Transportation Committee and Subcommittee calendars and providing reports to our membership at our TSITE meetings. These reports can include the State Legislature's current activity especially the pending bills that pertain to transportation-related issues that affect TSITE.

The TSITE Legislative Committee brought a few pieces of proposed legislation to the attention of the TSITE Board and membership and most were determined to not require formal input. One of the more contentious transportation-related issues in the recent past that TSITE specifically tracked was that of multiple bills filed seeking to limit or ban altogether the usage of unmanned traffic enforcement cameras (red-light running and speed enforcement) throughout Tennessee.

As the legislative session went on it became evident that of the multiple pieces of legislation addressing traffic enforcement cameras that the one getting the most traction was known as Senate Bill 1128 "Tennessee Freedom from Traffic Cameras Act". The TSITE Board discussed whether to provide formal input on this bill however it was determined that it was not our place to weigh in on a political-only matter of whether to allow traffic enforcement cameras. Our position changed however when we became aware of an amendment made to the bill that inserted language to the effect of requiring a minimum Yellow interval time of six (6) seconds at an intersection with a red-light running camera. TSITE felt strongly that this amendment crossed the line from the political arena to the engineering arena and that matters such as signal timing should not be legislated, but rather required to be based on engineering analysis.

A comment letter addressed to the TN Senate Transportation & Safety Committee Chair Jim Tracy was drafted by TSITE President Mike Conger for possible submission to the record. The TSITE Board was subsequently notified that the amendment would not pass the Committee level and it was not necessary to provide formal comment. A copy of the draft letter is provided in Attachment 1 in case this matter arises in a future session.

SECTION 5: STUDENT MEMBERS

One of TSITE's primary purposes is to engage transportation students in order to provide them with professional development and networking opportunities. Currently, TSITE has five Student Chapters, at the following universities:

- Tennessee State University (Advisor: Dr. Deo Chimba)
- Tennessee Technological University (Advisor: Dr. Daniel Badoe)
- University of Memphis (Advisor: Dr. Stephanie Ivey)
- University of Tennessee-Knoxville (Advisor: Dr. Stephen Richards)
- Vanderbilt University (Advisor: Dr. Robert Stammer)

Each of the student chapters has a dedicated TSITE liaison that coordinates and communicates directly with the faculty advisor and student members, sharing information about upcoming TSITE events and informing them of the student paper competition and scholarships. Student members are encouraged to attend TSITE meetings at no cost to the student. TSITE members also occasionally act as guest speakers at the student chapter meetings.

In addition to TSITE subsidizing meeting attendance cost and travel costs to attend Traffic Bowl competitions for students, there are monetary awards provided through annual scholarship awards and a student paper competition.

5.A. TSITE SCHOLARSHIPS

TSITE awarded five scholarships of \$2,000 each in 2015. Of the applications received, only one university (University of Tennessee) was represented, and there were a mix of undergraduate and graduate students. Each of the scholarship winners was invited to attend the TSITE Summer Meeting, where their registration and hotel cost was paid for by TSITE; however, only one student was able to attend mostly due to internship conflicts out of state. The scholarships were instead presented at a UT-ITE Student Chapter Meeting held in August shortly after the beginning of the Fall 2015 semester.

Below is a photo of the student chapter meeting scholarship presentation and list of scholarship winners: John Hunter, Scholarship Chair and Mike Conger, 2015 President are pictured on left and right sides, with scholarship winners pictured left to right:

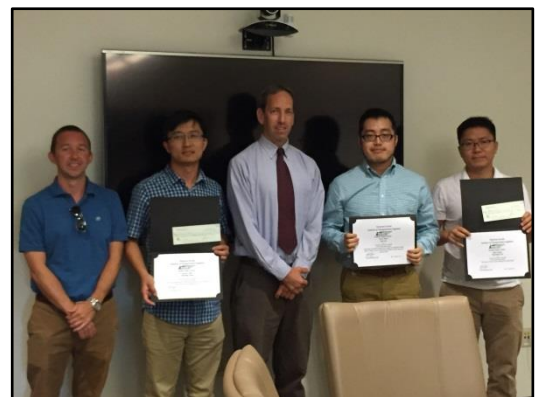
- Hunter McCracken (not pictured) – T. Darcy Sullivan Scholarship
- Kwaku Boakye – William L. Moore Scholarship
- Kristina King – TSITE Undergraduate Scholarship
- Luis Taboada – John R. Harper Memorial Scholarship
- Ziwen Ling – Bill D. Kervin, Jr. Scholarship



5.B. TSITE STUDENT PAPER COMPETITION AND OUTSTANDING STUDENT CHAPTER AWARD

TSITE also awarded three student paper awards in 2015 (\$500, \$250 and \$100 for first, second and third places respectively). The student paper winners were also invited to attend and present their paper at the TSITE Summer Meeting, and their expenses were also paid for. Two of the winners attended, and presented the topics of their paper as a technical presentation. TSITE feels that this provides an invaluable opportunity for our student members to gain experience in public speaking and potential networking as they begin their career paths in transportation engineering.

- 1st Place: Jun Liu (2nd from right) (University of Tennessee – Knoxville), “Generating Customized Driving Cycles to Support Cost-Effective Vehicle Choices: A More Accurate Fuel Economy Estimation Using Large-Scale Trajectory Data”
- 2nd Place: Jianjiang Yang (2nd from left) (University of Tennessee – Knoxville), “A Self-Learning Algorithm for Short-Term Speed Prediction Using Traffic Data from Dynamic Temporal/Spatial Sources”
- 3rd Place: Hyeonsup Lim (far right) (University of Tennessee – Knoxville), “The Impact of Narrow Lane on Safety of the Arterial Roads”



Finally, TSITE also presents a certificate and \$100 award to the winner of the Robert Stammer Student Chapter Award. This award is based upon an evaluation of the annual report submitted by each student chapter. This year there were three reports submitted by the University of Memphis, Vanderbilt University and the University of Tennessee. The Student Chapter Award winner for 2015 was the University of Tennessee, making it a virtual clean sweep of student awards by UT this year!

SECTION 6: SUMMARY OF ACTIVITIES

6.A. TSITE STRATEGIC PLANNING

In addition to the activities described in earlier sections of this report, a formal, first-ever Strategic Planning effort was launched for TSITE in 2015. This effort had its beginnings with a membership survey at the end of 2013, an interactive visioning session with keypad polling at the 2014 Summer Meeting and with selection of Strategic Planning committee members and first meeting of the group at the 2015 Summer Meeting. This meeting included background information on TSITE and its membership characteristics and a major focus was conducting a “SWOT” analysis to target TSITE’s Strengths, Weaknesses, Opportunities and Threats. The Powerpoint slides from the Strategic Planning Committee are provided in Attachment 2.

A total of 26 individuals comprised of “core” TSITE members (several past Board members) and the current TSITE Board agreed to participate on the Strategic Planning Committee. There were five initial focus areas of TSITE operations that were targeted and subcommittees planned to address as follows:

- Mission/Vision Statement - TSITE needs to update its mission statement to be more concise. This group will also take a fresh look at what TSITE's major goals should be along with what strategies need to be implemented to meet them and what performance measures to track.
- Operating Budget - This group will be charged with reviewing the latest annual revenue projections and current expenses to see if they are aligned with TSITE goals (will need to wait for outcome from Mission/Vision Statement committee effort). The outcome will be a specific annual budget that outlines a recommended reserve balance and specific expenditures to be used as guidance for the TSITE Executive Board in their spending decisions.
- Membership - This group will focus on streamlining/clarifying the application process and also identify ways to recruit new members.
- 50th Anniversary Planning - This group will brainstorm ideas to recognize TSITE's

50th anniversary next year and specifically ways to highlight it at the SDITE annual meeting in Nashville next April. A major focus will be on developing a special logo to commemorate the anniversary.

- Professional Development - This subject would include; section meetings, webinar/workshop offerings, section leadership training, and developing a mentorship and networking program.

As TSITE President for 2015, Mike Conger headed up the Strategic Planning effort and was heavily assisted by Cindy Pionke who had personal experience with the recent efforts at completing an SDITE Strategic Plan update. Following the initial meeting it was ultimately decided to narrow the initial focus from five tasks to the two most immediate needs which are the 50th Anniversary Planning Committee (chaired by Steve Bryan) and the Mission/Vision Statement Committee (chaired by Cindy Pionke). Both committees are now underway and will be continuing through at least the first part of 2016.

6.B. OTHER NOTABLE ACTIVITIES

TSITE published two newsletters in 2015, which are sent as embedded emails similar in format to the SDITE "Connector". The newsletters are included in Attachment 3 of this report. TSITE has been using a free email service known as "Mailchimp" for the last three years which has been very successful for newsletter distribution as well as general email "blasts" to the membership. TSITE also has a social media presence with a Facebook page that is regularly maintained.

This year marked the inaugural award of the Willis "Bill" D. Kervin Jr. Scholarship in memory of the longtime friend and past president of TSITE. Chris Rhodes provided a biography of Bill, from his service to our country in the National Guard to stories of working with Bill before introducing Kathy and Holli. TSITE is honored to carry on the memory of Bill through this scholarship. A special ceremony to commemorate the scholarship naming was held at the TSITE Summer Meeting Awards Banquet and a certificate was presented to Bill's wife and daughter Kathy and Holli Kervin.

ATTACHMENTS

ATTACHMENT 1: DRAFT CAMERA LEGISLATION COMMENT LETTER



Mike Conger, P.E.
President
Brandon Baxter, P.E., P.TOE
Vice President
Kevin Comstock
Secretary-Treasurer
John Hunter, P.E.
Past President

April 1, 2015

The Honorable Jim Tracy
Tennessee State Senator, District 14
Senate Transportation and Safety Committee, Chair
301 6th Avenue North, Suite 2 Legislative Plaza
Nashville, TN 37243

**Draft Comment Letter
– Not Formally Sent**

RE: Senate Bill 1128 "Tennessee Freedom From Traffic Cameras Act"

Dear Senator Tracy,

I am the current President of the Tennessee Section Institute of Transportation Engineers (TSITE), which is a professional organization of over 300 persons involved in the field of transportation including engineers, planners and educators. I am writing on behalf of the TSITE Executive Board and membership to express opposition to the proposed subject legislation as amended.

Our specific concern relates to the amendment (SA0137) to SB 1128, and one of its provisions regarding the establishment of a minimum yellow timing interval of six (6) seconds at intersections with unmanned traffic enforcement cameras. We are strongly opposed to any measure that would legislate a pre-determined signal timing amount since these parameters need to instead be based on engineering and scientific calculations specific for each intersection. Furthermore, we believe this legislation is counter to national traffic control device standards as regulated by the Manual on Uniform Traffic Control Devices (MUTCD).

As additional background, the MUTCD is approved by the Federal Highway Administrator as the National Standard in accordance with Title 23 U.S. Code, and it states (in part) the following in Section 4D.26: "The duration of the yellow change interval shall be determined using engineering practices". This statement is listed as a "Standard", which is defined as a statement of required practice regarding a traffic control device. A pre-determined yellow change interval is obviously contrary to this requirement and if implemented would subject a municipality to possible liability claims in the event of a traffic crash.

These standards are in place to ensure a consistency in approach to setting yellow change intervals rather than prescribing arbitrary minimum amounts that may not be applicable in certain cases. An inappropriate yellow time can have severe safety and operational consequences and we would submit that these timings should be determined by qualified engineers on a case-by-case basis rather than arbitrarily specified in broad legislation.

In summary, for the above reasons TSITE respectfully requests that you oppose SB 1128 as amended at such time that it is scheduled for a vote. Thank you very much for your time and consideration of this request.

Sincerely,



Mike Conger, P.E.
2015 TSITE President
c/o Knoxville Regional TPO
400 Main St., Suite 403
Knoxville, TN 37902
(865) 215-2500

ATTACHMENT 2: STRATEGIC PLANNING WORKSHOP SLIDES

TSITE Strategic Planning Committee Meeting 1 7/30/2015



Overview of Strategic Planning

- Wikipedia Definition: **Strategic planning** is an organization's process of defining its strategy, or direction, and making decisions on allocating its resources to pursue this strategy.
- Generally involves setting goals, determining actions to achieve the goals and mobilizing resources to execute the actions.
- Strategic Planning is a "Process" and thus has inputs, activities and outputs
 - Inputs – Data gathering, review peer organizations
 - Activities – Meetings and communication between key stakeholders, committees. Can include different approaches such as "SWOT" analysis to guide process.
 - Outputs – Includes documentation and communication describing the organization's strategy and how it should be implemented, e.g. "Strategic Plan".
- Determine measurable outcomes that are desired, e.g. Membership will be increased by 20% in 5 years.

Brief Overview of ITE Strategic Plan Examples

- **SDITE 2020**
 - Vision, Mission, Core Values Defined
 - Five Committees (Teams) Established to carry out Core Values
 - Annual Meeting Team
 - Information, Communication & Outreach Team
 - Leadership Development Team
 - Technical Knowledge Team
 - Work Force Development Team
- **NCSITE 2020**
 - Vision, Mission, Strategic Goal Areas
 - Technical Knowledge
 - Member Services
 - Workforce Development
 - Leadership Development
 - Information, Communications and Advocacy



Background Information – Member Profile

Source: ITE International Member Database 7/21/15

- Total Membership (excluding Affiliates) = 295
 - 257 "Regular", 36 Students
- Males = 255 (86%), Females = 40 (14%)
- Mean Age = 49.3 years old, Median Age = 46 years old
- # of "Young" Members (35 or younger) = 48 (16%)
- Geographic Breakdown:

Membership by Major Geographic Region		
Nashville	135	52.5%
Knoxville	53	20.6%
Memphis	43	16.7%
Chattanooga	19	7.4%
Tri-Cities	7	2.7%



- Agency Breakdown:

General Employment Type		
Public	119	46.9%
Private	115	45.3%
Academia	14	5.5%
Retired	6	2.4%

Public Agency Breakdown	
Local	59
State	45
MPO	9
Federal	6

Background Information – Budget Overview

- Should be major focus area of Strategic Plan Process –
 - What are TSITE's Annual Revenues and Expenses?
 - What should we be spending our resources on?
 - Shift of focus at International & District Levels from Students to Young Members – do we want to follow suit?
- Trying to get a handle on impacts of new International Dues policies related to Agency Members and Young Members.
- Agency Member policy will likely result in loss of over \$800 per year to TSITE.
- 2013 Expense Breakdown:
- Total \$2,261.09 on students

Expenses	
Webinars	\$ 1,600.00
Meeting Facility & Catering (net)	\$ 975.02
Student Paper Competition	\$ 950.00
SDITE Traffic Bowl Travel	\$ 711.09
Traffic Bowl Travel Costs	\$ 600.00
Award Plaques	\$ 353.61
Spring Mtg Door Prizes	\$ 252.78
Website Hosting	\$ 89.95
Total	\$ 5,532.45

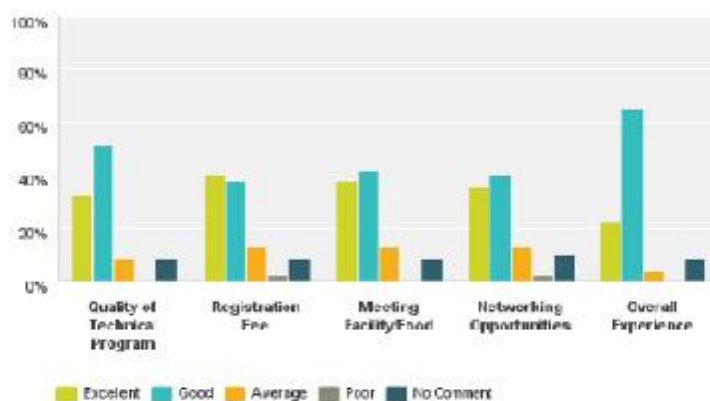
Meeting Attendance Summary

		2011	2012	2013	2014	2015
Winter	Location	Memphis (U. of Memphis)	Nashville (Vanderbilt)	Knoxville (U. of Tennessee)	Nashville (Tennessee State)	Memphis (U. of Memphis)
	Attendance	57	83	79	92	?
Spring	Location	Smyrna (Smyrna Town Centre)	Chattanooga (Volkswagon)	Murfreesboro (Vendor Day)	Memphis (DoubleTree)	Kingsport (Meadowview)
	Attendance	51	65	42	40	?
Summer	Location	Pikeville (Fall Creek Falls SP)	Gatlinburg (Park Vista Hotel)	Paris Landing State Park	Gatlinburg (Park Vista Hotel)	Gatlinburg (Park Vista Hotel)
	Attendance	53	66	40	73	?
Fall	Location	Bristol (Bristol Motor Speedway)	Jackson (DoubleTree)	Huntsville, AL (ALSITE Joint Mtg)	Clarksville (ITS-TN Joint Mtg)	Chattanooga (TCAPWA Joint mtg)
	Attendance	35	38	24	65	?

2013 Member Survey Highlights

Q3 How would you rate the Quarterly Meetings you have attended for the following:

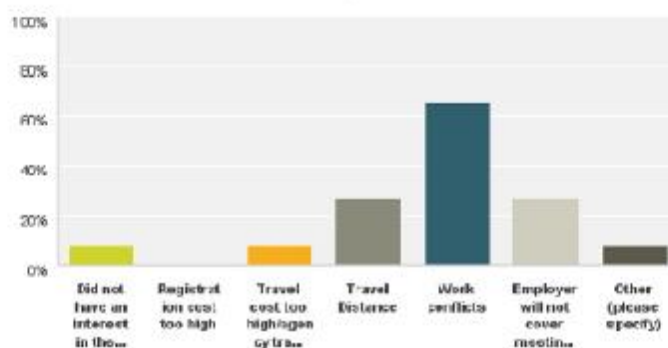
Answered: 53 Skipped: 4



2013 Member Survey Highlights

Q5 If you have NOT attended a recent Quarterly Meeting, please check the reasons why

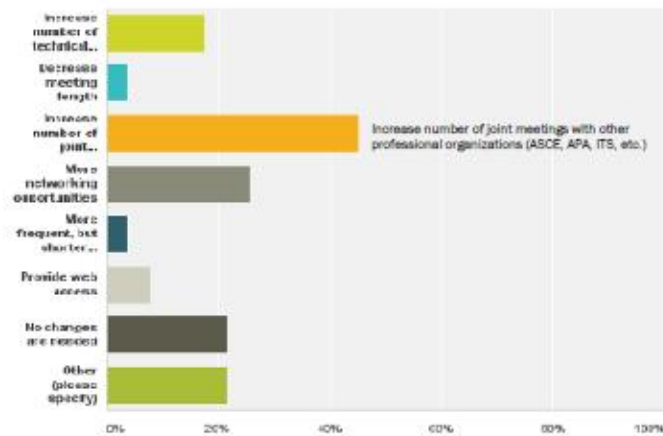
Answered: 26 Skipped: 28



2013 Member Survey Highlights

Q6 Which of the following actions should TSITE take to encourage more meeting participation?

Answered: 51 Skipped: 3



Mini SWOT Analysis

- **SWOT Stands For:** (source:Wikipedia)
 - **Strengths:** characteristics of TSITE that give it an advantage over others.
 - **Weaknesses:** characteristics that place TSITE at a disadvantage relative to others.
 - **Opportunities:** elements that TSITE could exploit to its advantage.
 - **Threats:** elements in the environment that could cause trouble for the TSITE.

SWOT ANALYSIS



Establish Short Term Strategic Planning Focus Areas

- Following are some of my ideas, there may be others:
 - Define TSITE Mission, Goals & Objectives – Specific & Measurable
 - Detailed Operating Budget Development
 - Refine Membership Application Process, Increase Membership
 - Bylaws review/update
 - 50th Anniversary Planning
 - “Big” Ideas

Quick Examples of Other Section Activities / SDITE Section Award Criteria

- Alabama – SALTEENS (Saving Alabama Teens)
- North Carolina – NCSITE Involver Blog, Proposed Board Reorganization, NCSITE Mentoring Program
- Georgia – Service Events, Focus on Legislative Actions
- GAITE & NCSITE have been Large Section winners of SDITE “Outstanding Section Award” every year since 1999.
- Outstanding Section Award Criteria:
 - Involvement of Section Members – 20%
 - Finances – 10%
 - Legislative Activities – 15%
 - Meeting/Technical Activities – 40%
 - Student Members – 15%



Next Steps?

- Form Committees? Any Volunteers for Committee Chairs?
 - Mission/Vision Statement
 - Operating Budget
 - Membership
 - 50th Anniversary
 - Others?
- Meeting Format/Schedule Moving Forward

ATTACHMENT 3: 2015 TSITE NEWSLETTERS



TENNESSEE TRANSPORTATION NEWS

Tennessee Section Institute of Transportation Engineers Quarterly Newsletter

Mid-Year 2015 Edition

In this issue...

- [TSITE Awards](#)
- [TSITE Officers](#)
- [Meeting Recaps](#)
- [2015 Meeting Previews](#)
- [2015 TSITE Initiatives](#)

[View our Sponsors!](#)

2015 TSITE Officers



President:
Mike Conger, Knoxville TPO
mike.conger@knoxtrans.org

Vice President:
Brandon Baxter, Ragan-Smith
bbaxter@ragansmith.com

Secretary/Treasurer:
Kevin Comstock, City of
Chattanooga Transportation
Department
comstock_k@chattanooga.gov

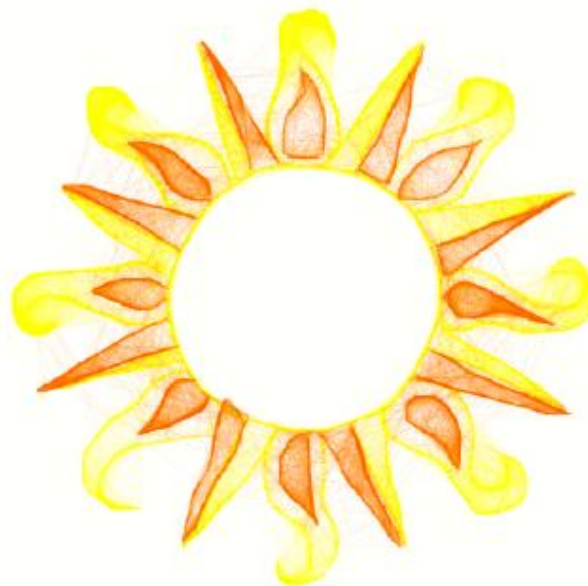
Immediate Past President:

Note from the Editor

Greetings TSITE Members!

It looks like 2015 is going to be a great year! One highlight has been our University of Tennessee Traffic Bowl Team who came in 2nd in a very close competition at the Southern District annual meeting in Biloxi, MS. We had very good representation at that event this year and please remember to "Save The Date" for April 10th through the 13th when TSITE will host the Southern District annual meeting in Nashville, TN.

Kevin Comstock
City of Chattanooga, Transportation Department
2015 TSITE Secretary/Treasurer



2015 TSITE Officers

John Hunter, CDM Smith
hunterit@cdmsmith.com

**Section Representative
(2015/2016):**

Jonathan Cleghon, Metro
Nashville Public Works
jonathan.cleghon@nashville.gov

**Section Representative
(2014/2015):**

Amy Burch, RPM
amyburch@rpmtraffic.net

**Section Representative
(2014/2015):**

Brad Waldschmidt, KHA
Brad.Waldschmidt@kimley-horn.com

Upcoming Events

TSITE 2015 Summer Meeting

Date July 29-31
Park Vista Hotel, Gatlinburg, TN

**ADDITIONAL PRESENTATIONS
NEEDED:**

Contact Brandon Baxter at 615-
244-
8591 or bbaxter@ragansmith.com



The results of the 2015 Officer Election were announced during the 2014 Summer Business Meeting and the following individuals were elected to serve TSITE next year:

President

Mike Conger, Knoxville Regional TPO

Vice President

Brandon Baxter, Ragan-Smith Associates

Secretary/Treasurer

Kevin Comstock, City of Chattanooga

Past President

John Hunter, CDM Smith

Affiliate Director

Tim Britt, Temple, Inc.

Section Representatives

Amy Burch, RPM Associates

Brad Waldschmidt, Kimley Horn

Jonathan Cleghon, Metro Nashville Public Works

Winter & Spring Meeting Recaps

In case you couldn't attend, following is a quick recap of the 2015 TSITE Winter & Spring meetings:

Winter Meeting

The Winter Meeting was finally held on March 26th after two postponements due to weather. The University of Memphis hosted the meeting and the Traffic Bowl competition. The University of Tennessee Knoxville was the winner of the Traffic Bowl and would be moving on to the Southern District Traffic Bowl being held at the annual meeting in Biloxi.

Presentations were provided on the Elvis Presley Boulevard Improvements, The Memphis MPO Congestion Management Plan Update, The I-401/240 Interchange Improvements and The Southeast Regional Surface Transportation Workforce Center.

Spring Meeting

The Spring Meeting was held on May 21st with around 38 attendees at the Meadowview Conference Center in Kingsport. The meeting opened with comments from Jeff Fleming the City Manager for the City of Kingsport.

Presentations included Flashing Yellow Arrow Indications - Case Study, Superstreet Arterial Management (SSAM) System for Congested Corridors, The Johnson City Intelligent Transportation

System and Master Plan, Increasing Nighttime Seatbelt Usage Rates and The Telford Road Safety Improvements.

Click [Here](#) to view presentations from all of the 2015 TSITE meetings!



Preliminary 2015 Meeting Schedule

The 2015 TSITE Meeting Schedule is still being finalized however some of the dates and locations have been set as follows. Stay tuned for more information coming soon!

Summer Meeting - Park Vista Hotel, Gatlinburg from July 29 - 31. We are still looking for additional presentations for the summer meeting. Anyone interested should contact Brandon Baxter at 615-244-8591 or bbaxter@ragansmith.com.

Fall Meeting - Chattanooga on November 4-5. Joint meeting with Tennessee Chapter of APWA.

2015 TSITE Initiatives

This is a note from Mike Conger from the previous newsletter. Mike has been working on the Strategic Plan for TSITE and has identified several individuals for consideration to undertake this effort. Please lend him your support to this effort and help TSITE reach our long term goals.

Next, I would like to announce plans to arrange a special TSITE Committee for next year that will be charged with working towards the development of a Strategic Plan for TSITE to help formalize our goals and vision for the future of the Section. I feel like this is a good opportunity as TSITE will be celebrating its 50th Anniversary in 2016! A part of this committee's purpose will also be to discuss ideas for ways to help celebrate this major milestone, which will coincide with the hosting of the SDITE Annual Meeting mentioned above. If you are interested in

possibly participating on this committee please send me an email at: Mike.Conger@knoxtrans.org.

2015 TSITE Local Area Meetings

TSITE is **only** as good as its members. We have some of the very best in the industry. Each month, in cities across the state the **local** members of TSITE get together to network, and exchange ideas. Please make a point of dropping in on one of more of these Local Area Meetings.

- **Chattanooga** - Meets the second Friday at 11:30 at Wally's Restaurant on Ringgold Rd in East Ridge, TN. Contact Karen Anderson at Karen.Anderson@arcadis-us.com for more details.
- **Knoxville** - Meets the last Thursday at 7:30 at Shoney's on Walker Springs Rd. Contact Cindy Pionke at Cindy.Pionke@knoxcounty.org for more details.
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- **Tri-Cities** - Currently has nothing scheduled. Please contact me at comstock_k@chattanooga.gov if you are interested in being the point of contact for a group in the Tri-Cities Area.



TENNESSEE TRANSPORTATION NEWS

Tennessee Section Institute of Transportation Engineers Quarterly Newsletter

Fall
2015 Edition

In this issue...

- [TSITE Awards](#)
- [TSITE Officers](#)
- [Meeting Recaps](#)
- [2015 Meeting Previews](#)
- [2015 TSITE Initiatives](#)

[View our Sponsors!](#)

TSITE Awards

The 2015 Awards were presented at the Summer Meeting's awards banquet. The winners are as follows:



Jeff Hammond - Ed Watt Volunteer Distinguished Service Award



Chris Rhodes - Tennessee Section Outstanding Individual Award

Note from the Editor

Greetings TSITE Members!

Following the Summer ITE meeting, friend and colleague Stephen Edwards was involved in a serious crash. He has had a long and difficult battle to regain strength and focus, but has remarkably turned the corner. He wrote a letter to Mike Conger today (11/12/2015) which he has allowed me to share:

Hi Mike,

I really appreciate your post on the TSITE website. I have been out of the hospital for a little over two weeks. Gradually, I am becoming more aware of how many people were providing support to me and my family.

I do not know much of what has happened over the past few months, but I do know that I was in pretty bad shape. For some reason, my brain just snapped back to normal. It will take me awhile to fully recover physically, but I am able to work and take care of my daughter. All of my doctors and therapists are very happy and seem quite amazed at my recovery, so I think the outpouring of thoughts and prayers definitely worked.

Please let anyone else that asks know that I am better. And if anyone really wants to know specifics, I am perfectly comfortable answering any questions. I plan on seeing everyone at the SDITE Meeting.

Sincerely,

Stephen Edwards



Traffic Engineering
Rm. 668, City Hall
125 North Main St.
Memphis, TN 38103
Ph: 901-576-6710

The thoughts and prayers of your TSITE family continue to be with



Brian Haas - Jack B. Humphreys Young Member Award

2015 TSITE Officers



President:

Mike Conger, Knoxville TPO
mike.conger@knoxtrans.org

Vice President:

Brandon Baxter, Ragan-Smith
bbaxter@ragansmith.com

Secretary/Treasurer:

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Section Representative (2014/2015):

Amy Burch, RPM
amyburch@rpsmta.net

Section Representative (2014/2015):

Brad Waldschmidt, KHA
Brad.Waldschmidt@kimley-horn.com

you and your family. Get well soon.

Kevin Comstock

City of Chattanooga, Transportation Department
2015 TSITE Secretary/Treasurer



2016 TSITE Officers

The results of the 2016 Officer Election were announced during the 2015 Summer Business Meeting and the following individuals were elected to serve TSITE next year:

President

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Vice President

Kevin Comstock, City of Chattanooga

Secretary/Treasurer

Greg Dotson; Neal Schaffer

Past President

Mike Conger, Knoxville Regional TPO

Affiliate Director

Tim Britt, Temple, Inc.

Section Representatives

Jonathan Cleghon, Metro Nashville Public Works

Karen Anderson; Arcadis

Ben Ledsinger; Smith, Seckman, Reid

These officers were sworn in during the Fall meeting.



Summer and Fall Meeting Recaps

2015 Scholarship Awardees and Student Paper Winners

2015 Scholarship Awardees

L-R

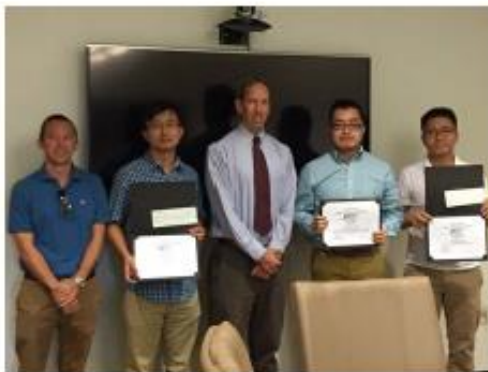
John Hunter PE - TSITE Past President
Kwaku Boakye - William L. Moore Jr. Scholarship
Kristina King - TSITE Undergraduate Scholarship
Luis Taboada - John R. Harper Memorial Scholarship
Ziwen Ling - Bill D. Kervin Jr. Scholarship
Mike Conger PE - 2015 TSITE President
not shown Hunter McCracken - T. Darcy Sullivan Scholarship



2015 Student Paper Award Winners

L-R

Brian Haas - UTK Student Chapter Liaison
Jianjiang Yang - 2nd Place
Mike Conger - 2015 TSITE President
Jun Liu - 1st Place
Hueonup Lim - 3rd Place



Upcoming Events

TSITE 2016 Winter Meeting

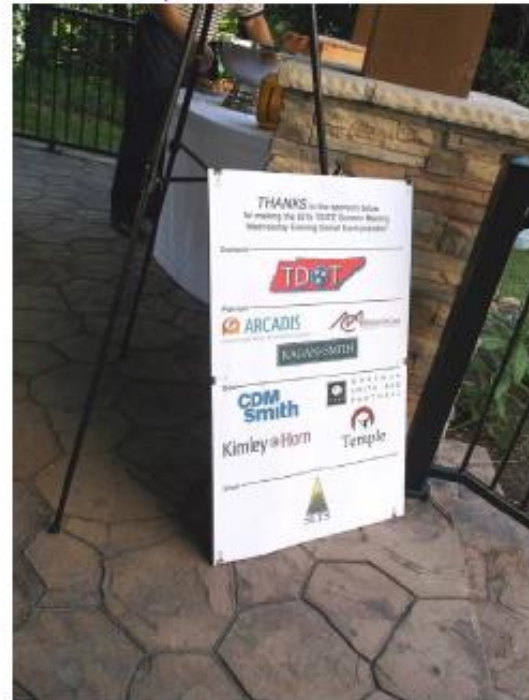
Date February 18th

Currently scheduled for Vanderbilt

In case you could not attend, following is a quick recap of the 2015 TSITE Summer and Fall meetings:

Summer Meeting

The Summer Meeting was held again at the Park Vista in Gallatinburg. We had a great turnout with 62 in attendance. The Family Social Event was held in the hotel's outdoor pavilion and the weather was perfect.



Thank you to all the sponsors as everyone had a great time. Several Frisbees were in play as well as a Corn-hole toss. The real excitement started with Tim Britt initiating an unscheduled scavenger hunt.



ADDITIONAL PRESENTATIONS NEEDED:
Contact Kevin Comstock at 423-643-
5960 or orkcomstock@chattanooga.gov

 **Follow Us**



The Awards Banquet and Scholarship Auction were both tremendous successes. The Scholarship Auction made nearly \$6,500.



The evening was made more special with the attendance of Kathy and Holli Kervin. This year marked the inaugural award of the William "Bill" D. Kervin Jr. Scholarship in memory of the long time friend and past president of TSITE. Chris Rhodes provided a biography of Bill, from his service to our country in the National Guard to stories of working with Bill before introducing Kathy and Holli. TSITE is honored to carry on the memory of Bill through this scholarship.

Presentations were provided on:

1. Adaptive Traffic Signal Control Technology Systems Engineering Analysis
2. Impact of Narrow Lanes on the Safety of Arterial Roads - Student Paper 3rd Place
3. Customized Driving Cycles to Support Cost-Effective Vehicle Choices - Student Paper 1st Place
4. Center Street Road Diet

5. City of Memphis Pedestrian and School Safety Action Plan
6. Smart Transportation Systems
7. Over-Dimensional Vehicle Restriction Study for US 129 in Tennessee
8. Design Meets Reality



Thanks to the Staff at Park Vista for the wonderful venue and to Brandon Baxter (VP) for the great program.

Fall Meeting

The Fall meeting was held at the Chattanooga Convention Center jointly with the Tennessee Chapter of the APWA and Solid Waste Association of North America (SWANA). Several TSITE members attended the entire APWA event with another 35 TSITE members attending the single day TSITE agenda and business meeting.

Presentations included:

1. Gulfshores AL; Adaptive Traffic Signal System
2. Creating a Pedestrian and Bicycle System Improvement Program
3. Accelerated Delivery
4. Transit Signal Prioritization



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Preliminary 2016 Meeting Schedule

The 2016 TSITE Meeting Schedule is still being finalized however some of the dates and locations have been set as follows. Stay tuned for more information coming soon!

Winter Meeting - February 18th - Vanderbilt Campus in Nashville TN.

Spring Meeting - Canceled due to SDITE Annual Meeting in

Nashville April 9-14

SDITE Annual Meeting - April 9-14 - Nashville TN

Summer Meeting - July 13-17 - The Park Vista in Gallatinburg, TN

2016 ITE Meeting - August 14-17 - the Anaheim Marriott in
Anaheim, CA

Fall Meeting - September 21-22 - Joint meeting with TAPA Crown
Plaza, Knoxville TN

TSITE's 50th Anniversary

Tennessee Section of the Institute of Transportation Engineers 50th Anniversary Celebration (1966 to 2016) by Steve Bryan

The Tennessee Section is celebrating our 50th Year as an organization in 2016. The formation began on February 18, 1966, when twenty founding members developed and signed the original constitution and by-laws for the Tennessee Division. During the 1966 Southern Section Annual Meeting (April 4-6), the Tennessee Division was officially constituted and recognized as the fourth Division under the Southern Section. The Tennessee Division was preceded by the Virginia Division (1959), the Georgia Division (1962), and the North Carolina Division (1963).

The first officers of the Tennessee Division for the 1966/67 term were Earl C. Williams, Jr. (President), Ralph G. Lewis (Vice President), and R. Douglas Warpoole (Secretary-Treasurer). The Tennessee Division lasted from 1966 to 1988 until a name change was proposed to correspond with the upgrade of the Southern Section to District status. On June 1, 1988, the Tennessee Division ceased to exist and was officially upgraded to the Tennessee Section as we know it today. By the end of the Tennessee Division in 1988, membership had grown from the original twenty members to 119 members. As of today, the Tennessee Section membership stands at over 350 members including over 60 student members.

Over the years, many Tennessee Division/Section members have been active at the higher levels within the Institute of Transportation Engineers including eleven who served as President of the Southern Section/District. These eleven members are William H. Mann (1957/58*), Marble J. Hensley (1961/62*), Earl C. Williams, Jr. (1969/70), Jack C. Marcellis (1973/74), Charles R. Miller, Jr. (1974/75), James W. Yarbrough (1983/84), Edward E. Watt (1987/88), Dr. Robert E. Stammer, Jr. (1997), John W. Van Winkle (2002), Robert P. Murphy (2005), and Craig M. Hanchey (2008). Note: Asterisk (*) indicates serving prior to the formation of the Tennessee Division. We are also honored to have a twelfth member join this group, the 2016 Southern District President W.

Hollis Loveday.

One of our Tennessee Division/Section members, who served as President of the Southern Section, went on to serve as President of the Institute of Traffic Engineers in 1969. His name: Marble J. Hensley. Marble grew up in Smyrna, Georgia near Atlanta. Besides the typical farm chores at home, he also worked on the surveying crew of his father's small engineering and surveying company. In 1942, he enrolled at Georgia Tech and worked for Bell Aircraft before entering the U.S. Navy in 1944. Following his discharge in 1946, Marble returned to Georgia Tech and graduated with a B.S. in Civil Engineering in 1949. After graduation, Marble worked for the Georgia Highway Department and the City of Atlanta before becoming Director of Traffic and Planning, and Traffic Engineering for the City of Chattanooga. In this position he established the City's first Traffic Engineering Department and their first Planning Department. In April 1951, Marble joined the Institute of Traffic Engineers. At that time, the Institute of Traffic Engineers was a national organization for traffic engineers with little representation for regional groups of traffic engineers. This led to the formation of the Southern Section. Besides being a Charter member of the Southern Section in 1953, Marble was honored in 1973 with having a Southern Section/District annual award named after him (Marble J. Hensley Outstanding Individual Activity Award). Finally, the highest recognition of notable and outstanding professional achievement presented by the Institute of Transportation Engineers is election to Honorary Membership. In 1995, Marble was elected as the 48th Honorary Member and is the only person ever elected from the Tennessee Division/Section. Since 1933, when the first Honorary Member was elected, up to 2014, only 80 individuals have been so honored by the Institute of Transportation Engineers.

2015 TSITE Local Area Meetings

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-