



# Call for Presentation Proposals

2023 TAPA/TSITE Joint Conference

October 25-27, 2023 | Memphis, Tennessee

The TN American Planning Association Chapter (TAPA) and the TN Section of the Institute of Transportation Engineers (TSITE) are once again jointly hosting our fall conference this year.

As you hopefully have heard by now, this year's conference will be held in **Memphis, Tennessee from October 25-27, 2023**. We are excited to showcase our westernmost city, rich with community assets and neighborhoods that make it wonderful. Memphis is also home to our state's only accredited graduate planning program, the University of Memphis!

With that said, the Conference Committee is seeking presentation proposals for the conference. The theme is **"Connecting Neighborhoods"**, which we hope can cover a full curriculum of projects and initiatives highlighting best practices across Tennessee for both planners and engineers. Proposals for consideration should offer insight into planning and design issues relevant to the state and the broader southeast region and help conference attendees learn more about important planning, engineering, and design applications.

If you have an idea for a session, please fill out a Presentation Proposal Form and send it to the Conference Programming Committee at [tapavesttn@gmail.com](mailto:tapavesttn@gmail.com) no later than 11:59pm Central on Sunday, June 25. Questions may also be directed to the Conference Programming Committee.

We look forward to your participation!

## Recommended Session Topics

The theme could encapsulate such topics as:

- Reconnecting Communities
- Promoting Active Transportation and Healthy Neighborhoods
- Disadvantaged Communities and Environmental Justice Areas
- Barriers to Travel/Transit
- Creating Neighborhood Sense of Place
- Impacts of Transportation Infrastructure and Urban Renewal on Neighborhoods
- Engaging Residents and Stakeholders in the Planning Processes
- Multi-Modal Transportation
- Building Neighborhood Shared Spaces
- Ped/Bike Safety and Sidewalk/Cycle Connectivity
- Leveraging Cultural and Historical Assets for Neighborhood Revitalization
- TNCs/Rideshare
- Microtransit

Sessions could also involve trends in community planning or timely, more comprehensive issues:

- Big Data
- Curbside management in the post-pandemic consumer era

- Tactical Urbanism
- Temporary street closures for events
- Moving from planning to implementation
- Race, the history of urban renewal in an area, and how to heal a community (social infrastructure)
- Reimagining resident participation and leadership in neighborhoods

Other broader topics are also welcome, such as:

- Transportation Infrastructure
- Urban Design
- Economic Development
- Land Use
- Missing Middle and Affordable Housing
- New Policy
- Environmental Protection
- Sustainability
- Stormwater
- Climate Change Considerations
- Redevelopment and Repurposing
- Historic Preservation
- Multicultural Interests
- Youth Involvement
- Community Engagement
- Grants and Grant Administration

## **Additional Session Information**

All session time blocks will be approximately 1 hour in length.

Sessions can highlight planning initiatives that have been completed or those that are underway. Sessions can consist of one speaker or several, depending on the material to be presented – but please indicate all potential speakers in the biographical section of the Presentation Proposal Form.

### Continuing Education: CM and PDH

A goal of the conference is for as many sessions as possible to be qualified for AICP Certification Maintenance (CM) credits for planners and Professional Development Hours (PDH) for engineers.

- All presentations with an AICP-certified speaker are eligible to offer CM credit. If this applies to your session, please complete the CM sections on Page 3 of the Presentation Proposal Form as these items are required by AICP to justify the session's CM hours. This portion of the form must be completed and approved prior to session selection.
- Any topic relevant to engineering or engineering design is eligible to offer PDH. No additional documentation is required.

Although not required for a session to offer general CM, proposers are encouraged to submit presentations that cover topics within one or more of the mandatory AICP CM credit areas:

- Ethics in Planning
- Law
- Sustainability and Resilience
- Equity

### AICP Sessions

TAPA will be offering two sessions, one introduction to the exam and one in-depth look at law content, for those attendees pursuing AICP certification. More details to come; contact Ian Preston ([ian.preston@aecom.com](mailto:ian.preston@aecom.com)) with questions.

## Proposal Timeline

1. Interested parties should submit a Presentation Proposal Form to the Conference Programming Committee ([tapawesttn@gmail.com](mailto:tapawesttn@gmail.com)) no later than **Sunday, June 25**. The Presentation Proposal Form contains submittal instructions.
2. The Conference Committee will narrow down submittals and respond to all applicants via email confirming the status of each submittal no later than **Monday, July 15**.
3. Approved presenters will receive additional details for moving forward shortly thereafter, including information about registration which is required for all presenters (see below).
4. Final presentations will need to be submitted no later than **Monday, October 9**.

## Responsibilities

The Conference Committee will provide the equipment and arrange all logistics such as room, location, projectors, and other typical necessities. If you need specialized equipment or other special accommodations, please contact the Conference Committee as soon as possible.

All speakers must submit their PowerPoint files early to ensure device compatibility and in order to pre-load the presentation for use during the conference. (All presenters are encouraged to bring a backup copy of their presentation.) **PowerPoint files MUST be submitted no later than Monday, October 9**. PDF copies of all submitted slides will be made available to all registered attendees following the conference.

**IMPORTANT: All presenters are responsible for abiding by copyright laws.**

1. You need permission to use others' work and you must credit them. This includes photographs; diagrams; excerpted pages from codes or zoning regulations; any image found online; pictures; scanned copies or screen captures of printed materials; and any other image or document that has been created by someone other than you. This also pertains to conference handouts. Do not distribute written materials for which you have not obtained permission.
2. If you find an image or document that you would like to use, contact the creator or author! Because you are using the material for educational purposes,

most people and organizations will not charge you for use of their intellectual property.

3. If you have been granted permission to use another's work, credit the author or creator by using a text box in your presentation or on the handout. Include the author/creator's name and organization and be sure to note that the material is "used with permission."
4. If you are in doubt about whether your use of an image or document violates copyright law, DO NOT USE IT.

For more information about copyright laws, please visit [www.copyright.gov](http://www.copyright.gov). The "Copyright Basics" circular at [www.copyright.gov/circs/circ1.pdf](http://www.copyright.gov/circs/circ1.pdf) provides a useful summary of copyright laws.

### **Speaker Registration Policy**

Presentation groups for every session, or workshop, or poster **MUST** include at least one TAPA or TSITE member.

- TAPA chapter-only applications are available here: [tennessee.planning.org/membership/membership-apa-tennessee](http://tennessee.planning.org/membership/membership-apa-tennessee)
- TSITE membership information is here: [tsite.org/members/membership-application](http://tsite.org/members/membership-application)

All moderators and speakers **MUST** be registered for the conference. (Mobile workshop speakers are exempt from this requirement.) Registrations will be available at [tnapa.org](http://tnapa.org). Any deviation from this policy is at the sole discretion of the Conference and Program Committee.